



BOARD MEETING AGENDA – JULY 17, 2025

Agendas and Minutes are posted on www.bdswd.com. Underscored times will be honored as closely as possible.

This meeting replaces the June 19, 2025 regular board meeting, which according to MN Statutes 645.44, subdivision 5: "No public business shall be transacted on any holiday, except in cases of necessity and except in cases of public business transacted by the legislature, nor shall any civil process be served thereon."

8:00 AM

Verification of Quorum & Call to Order

Pledge of Allegiance

Consider Agenda Additions & Approve Agenda

Declarations of Conflict of Interest

Consent Agenda Approve: Minutes of June 20, 2025; Claims of July 17, 2025 (includes JCWMP Pay Requests, Deposits, and Journal Entries); Treasurer's Report and Budget; State Grants Received/Expended

Public Comment

PERMIT APPLICATIONS

25-046 R. Anderson, NW1/4 Section 28, Donnelly Twp, Stevens County
Administrative Compliance Order

25-002 Lismore Graceville, Section 11 and portions of 10, 14, 15 Graceville Twp, Big Stone County

25-050 B. Anderson, NW1/4 Section 27, Walls Twp, Traverse County

Open public hearing to consider the following petition requesting partial abandonment of Grant County Ditch #3 Lateral B4 Fork 2: Parcel # 14-0046-000, NE1/4NW1/4 & W1/2 NW1/4 of Section 9, Range 42, Roseville Township (127), Grant County

Bethany Bethke

FDRWG Introduction

Rob Sip

RRWMB Budget, Legislative, and Related Updates

103E DRAINAGE SYSTEMS REPORTS

TCD #27 Update

JD #11 Lat. 4 Order Minn. Stat. 103E.261 Preliminary Hearing

GCD #3 Update, Pay Application #1

GCD #21 Update

GCD #29 Update, Soil Boring Results, authorize Landowner Meeting

WCD #Sub-1 Railroad Agreement

103D WATERSHED PROJECTS

Doran Creek Update, Authorize Draft of Legal Documents

Redpath Update

FHM Program Update

North Ottawa Remote Elevation Monitoring, Raguse Lease Approval

GENERAL ADMINISTRATION

Order MS 275.065 Budget Public Hearing & Adoption: 08/21/25 at 10:30 am

MW Delegates for Resolution Session

Routine Annual Reviews: Data Access Policies; Records Retention Schedule; Conflict of Interest Disclosure Policies

Letters & Minutes

Managers RRWMB, RRRR, RRBC, FDRWG, MAWD, Drainage Work Group & Committee Reports

TREASURER'S REPORT

JUNE 2025

BANK ACCOUNT BALANCES FROM BANK STATEMENTS

Bank - Checking, No Interest	\$ 2,268,446.14
JCD #11 Surety	\$ 60,021.42
GCD #21 Surety	\$ 60,115.74
WCD #25 Improvement Surety	\$ 60,008.30
Bank - Checking, Interest	\$ 1,781,012.68
Bank - Checking, No Interest	9,321.83
Bank - Money Market, Interest	\$ 2,743,501.88
Bank - CD's, Interest	\$ -
Bank - CD's, Interest	\$ 3,900,450.70
END OF MONTH AMOUNT IN BANK ACCOUNTS:	<u>\$ 10,882,878.69</u>

ACCOUNTING FUND BALANCES FROM QUICKBOOKS

	Beginning Balance from Quickbooks 12/31/2024	2025 Revenue 6/30/2025	2025 Expenses 6/30/2025	Current Fund Balance 6/30/2025	
Payroll Liabilities	0.00	0.00	(1,424.33)	(1,424.33)	
General Fund(*)	467,075.29	83,512.92	(205,769.90)	344,818.31	TROY
Ditch Fund					If nothing else was done this ye
Total BdSWD #3	56,893.81	0.00	0.00	56,893.81	56,893.81
Total BdSWD #5	12,019.84	22.22	(12,038.15)	3.91	(18.31)
Total GCD #3	(45,417.75)	0.00	(44,092.79)	(89,510.54)	(70,510.54)
Total GCD #5	7,888.27	0.00	0.00	7,888.27	7,888.27
Total GCD #6	1,878.31	0.00	0.00	1,878.31	2,878.31
Total GCD #8	25,123.82	0.00	(650.00)	24,473.82	24,473.82
Total GCD #9	40,557.86	0.00	(33,157.50)	7,400.36	21,900.36
Total GCD #11	(440.95)	0.00	0.00	(440.95)	159.05
Total GCD #15	4,512.15	0.00	0.00	4,512.15	4,512.15
Total GCD #21	(188,626.94)	1,609.27	(244,018.70)	(431,036.37)	(424,145.64)
Total GCD #22	8,043.80	127.72	0.00	8,171.52	13,043.80
Total GCD #29	21,739.36	5.44	(8,771.45)	12,973.35	17,967.91
Total GCD #32	7,732.90	0.00	0.00	7,732.90	7,732.90
Total GCD #33	(5,238.37)	461.85	(3,341.00)	(8,117.52)	(8,117.52)
Total GC CONS JD #2	84,441.73	0.00	(26,891.53)	57,550.20	57,550.20
Total JCD #2	116,356.20	0.00	(472.50)	115,883.70	115,883.70
Total JCD #3	9,214.89	4,896.99	(850.00)	13,261.88	16,364.89
Total JCD #4	2.28	0.00	0.00	2.28	2.28
Total JCD #6	146,725.06	0.00	0.00	146,725.06	146,725.06
Total JCD #7	22,855.92	2,977.16	0.00	25,833.08	28,155.92
Total JCD #11	104,124.81	42.42	(48,695.61)	55,471.62	55,429.20
Total JCD #12	(81,437.77)	13,170.26	(62,073.35)	(130,340.86)	(93,511.12)
Total JCD #14	63,225.31	865.76	(2,877.00)	61,214.07	60,348.31
Total TCD #1E	19,920.25	3,038.69	0.00	22,958.94	24,920.25
Total TCD #1W	23,298.48	2,033.04	0.00	25,331.52	26,298.48
Total TCD #2	39,310.56	33.68	0.00	39,344.24	39,310.56
Total TCD #4	45,663.57	269.11	(3,360.00)	42,572.68	42,303.57
Total TCD #7	20,494.37	5,210.04	(380.00)	25,324.41	24,514.37
Total TCD #8	20,789.75	5,307.64	(2,561.10)	23,536.29	24,728.65
Total TCD #9	9,469.53	4,426.46	0.00	13,895.99	16,269.53
Total TCD #10	19,304.39	120.56	0.00	19,424.95	19,304.39
Total TCD #11	46,136.07	179.24	(250.00)	46,065.31	45,886.07
Total TCD #13	12,908.78	375.32	0.00	13,284.10	13,708.78
Total TCD #15	(2,937.79)	3.51	0.00	(2,934.28)	(2,937.79)
Total TCD #16	5,340.33	2,515.45	(1,270.00)	6,585.78	8,070.33
Total TCD #17	(35,071.25)	4,293.41	(150.00)	(30,927.84)	(26,971.25)
Total TCD #18	3,927.12	14,733.13	(266.25)	18,394.00	7,660.87
Total TCD #19	(9,283.36)	1,930.58	(190.00)	(7,542.78)	(6,073.36)
Total TCD #20	1,301.25	1,504.05	(266.25)	2,539.05	4,035.00

Total TCD #22	(860.50)	3,100.36	0.00	2,239.86	4,139.50
Total TCD #23	(54,706.19)	15,096.86	(1,929.20)	(41,538.53)	(46,385.39)
Total TCD #24	5,601.33	4,970.81	0.00	10,572.14	12,101.33
Total TCD #26	13,941.03	2,768.08	0.00	16,709.11	18,711.03
Total TCD #27	(21,673.22)	30,191.34	(46,627.50)	(38,109.38)	(17,300.72)
Total TCD #28	(3,781.48)	3,509.40	0.00	(272.08)	2,918.52
Total TCD #29	(504.98)	923.19	0.00	418.21	995.02
Total TCD #30	18,912.45	4,097.99	0.00	23,010.44	25,912.45
Total TCD #31	20,550.50	2,521.30	0.00	23,071.80	25,350.50
Total TCD #32	5,321.69	1,679.48	0.00	7,001.17	8,321.69
Total TCD #33	16,458.31	2,901.74	(6,400.00)	12,960.05	15,058.31
Total TCD #35	17,878.83	216.11	0.00	18,094.94	17,878.83
Total TCD #36	(13,358.84)	9,901.02	0.00	(3,457.82)	891.16
Total TCD #37	(284,364.05)	24,312.67	0.00	(260,051.38)	(243,984.05)
Total TCD #38	13,297.99	1,634.59	0.00	14,932.58	15,797.99
Total TCD #39	4,872.02	1,351.87	0.00	6,223.89	7,972.02
Total TCD #40	19,640.41	6,640.90	(1,375.00)	24,906.31	29,465.41
Total TCD #41	(10,323.84)	9,580.49	(900.00)	(1,643.35)	4,776.16
Total TCD #42	13,884.69	3,837.19	0.00	17,721.88	20,684.69
Total TCD #43	12,266.21	1,484.67	0.00	13,750.88	15,066.21
Total TCD #44	5,451.96	3,679.43	(350.00)	8,781.39	10,801.96
Total TCD #46	18,959.38	1,500.23	(20,100.00)	359.61	959.38
Total TCD #48	(2,357.66)	1,525.31	0.00	(832.35)	1,042.34
Total TCD #50	3,818.28	0.00	0.00	3,818.28	3,818.28
Total TCD #51	16,435.64	6,795.09	(762.50)	22,468.23	21,473.14
Total TCD #52	30,096.54	13,294.71	(11,916.25)	31,475.00	38,180.29
Total TCD #53	56,824.19	148.27	0.00	56,972.46	56,824.19
Total TCD #55	8,674.88	1,090.34	0.00	9,765.22	10,174.88
Total WCD #Sub-1	167,822.47	0.00	(42,352.09)	125,470.38	125,470.38
Total WCD #8	127,063.36	0.00	0.00	127,063.36	127,063.36
Total WCD #9	299,017.38	11,176.75	0.00	310,194.13	299,017.38
Total WCD #18	18,321.08	189.29	0.00	18,510.37	23,321.08
Total WCD #20	60,473.80	689.66	0.00	61,163.46	60,473.80
Total WCD #25	44,809.91	60,350.96	(4,613.30)	100,547.57	40,196.61
Total WCD #35	(4,851.22)	3,636.46	0.00	(1,214.76)	2,148.78
Total WCD #39	20,242.01	2,320.53	(19,530.24)	3,032.30	4,011.77
Total Ditch Fund - Other	0.00	0.00	(11,583.75)	(11,583.75)	(11,583.75)
Total Ditch Fund	1,276,600.95	307,270.09	(665,063.01)	918,808.03	
Construction Fund	7,389,159.46	5,640,075.86	(4,009,886.93)	9,019,348.39	
RRWMB Fund	0.00	464,022.85	(464,022.85)	0.00	
TOTAL Funds	9,132,835.70	6,494,881.72	(5,346,167.02)	10,281,550.40	

RECONCILE BANK STATEMENTS TO QUICKBOOKS

Bank Statement Total From Top:	10,882,878.69
Enter Quickbooks Bank Account Balance Total Assets:	10,281,550.40
+ Enter Uncleared Transactions BMO:	1,759.22
+ Enter Uncleared Transactions Star Bank:	599,595.08
+ Enter Star Bank checks written 06/27/25 - 06/30/25	0.00
- Enter Star Bank Deposits received 06/27/25 - 06/30/25	(26.01)
Quickbooks Total:	10,882,878.69

Enter Quickbooks Total from Fund Balances Income/Expense Report:	10,282,974.73
Enter Quickbooks Total from Balance Sheet Current Liabilities:	(1,424.33)
Total:	10,281,550.40
Enter Quickbooks Total Assets from Bank Balances Report:	10,281,550.40

10:01 AM

07/11/25

Cash Basis

Bois de Sioux Watershed District
Expenses by Vendor Summary (No Employees)
June 21 through July 17, 2025

	<u>Jun 21 - Jul 17, 25</u>
AmeriPride Linen & Uniform Services	-26.01
April Swenby	48.34
Bennett Government Consulting, Inc.	1,000.00
BlueCross BlueShield MN	10.86
BMO/Bank of the West	6.00
Bois de Sioux Watershed	0.00
Bremer Bank	-41,688.40
City of Wheaton	49.59
Column Software PBC	165.38
Culligan Soft Water	37.36
Dana Blume	26,684.61
Denmar Farms, Inc	0.00
Dwight Veldhouse	715.50
Elan Financial Services	260.28
Grant County SWCD	9,601.51
Hormann Works LLC	25,079.00
MN PEIP	2,491.22
Moore Engineering, Inc.	116,138.39
Ohnstad Twichell, PC	8,068.50
Olson Tile & Excavating, LLC	3,210.00
Otter Tail Power Company	120.84
QuickBooks Payroll Service	10.00
RRWMB	-1,255.66
Runestone Telecom Association	144.74
Star Bank	-228.76
State of Minnesota	-595,474.00
Sturdevant's Auto Value Wheaton	15.99
The Chokio Review	720.00
The Ortonville Independent/Northern Star	64.00
Traverse County	575.00
Traverse Electric Cooperative Inc	64.13
Tri County Coop	266.40
True North Steel	9,606.00
USDA-FSA	0.00
Valley Office Products, Inc.	155.03
Vestis	97.54
West Otter Tail County SWCD	4,368.09
Wilkin County SWCD	22,521.78
Xerox Corporation	226.09
TOTAL	<u>-406,150.66</u>

10:00 AM

07/11/25

Bois de Sioux Watershed District
CHECKS TO APPROVE - VENDORS & EMPLOYEES
June 21 through July 17, 2025

Date	Num	Type	Memo	Account	Class	Amount
AmeriPride Linen & Uniform Services						
06/27/2025		Deposit	CLASS ACTION SETTLEMENT	53200 · Miscellaneous Expenses	Administrative Fund:General Cash	26.01
Total AmeriPride Linen & Uniform Services						26.01
April Swenby						
07/17/2025	2918	Check	DOMAIN RENEWAL - 2 YEARS	55130 · Website	Administrative Fund:General Cash	-48.34
Total April Swenby						-48.34
Bennett Government Consulting, Inc.						
07/17/2025	2904	Check	GOVERNMENT SERVICES CONTRACT	53200 · Miscellaneous Expenses	Administrative Fund:General Cash	-1,000.00
Total Bennett Government Consulting, Inc.						-1,000.00
BlueCross BlueShield MN						
06/30/2025		Liability Check	2968870001	Health Insurance Expense	Administrative Fund:General Cash	10.88
07/03/2025	2900	Check	2968870001	Health Insurance Expense	Administrative Fund:General Cash	-21.74
Total BlueCross BlueShield MN						-10.86
BMO/Bank of the West						
06/30/2025		Check	Service Charge	53200 · Miscellaneous Expenses	Administrative Fund:General Cash	-6.00
Total BMO/Bank of the West						-6.00
Bois de Sioux Watershed						
07/17/2025	WBIF 0...	General Journal	WBIF 02-38: ADMIN/GRANT COORD	61100 · Admin/Coord	Construction Fund:JCWMP/1W1Plan Imp.:BWSRWBIF3 ...	-668.67
07/17/2025	WBIF 0...	General Journal	WBIF 02-38: ADMIN/GRANT COORD	49450 · Internal Transfer In	Construction Fund	668.67
07/17/2025	WBIF 0...	General Journal	WBIF 02-38: FIVEMILE CREEK	61905 · Shoreline Project	Construction Fund:JCWMP/1W1Plan Imp.:BWSRWBIF3 ...	-5,935.00
07/17/2025	WBIF 0...	General Journal	WBIF 02-38: FIVEMILE CREEK	49450 · Internal Transfer In	Construction Fund:Fivemile Creek	5,935.00
Total Bois de Sioux Watershed						0.00
Bremer Bank						
07/08/2025		Deposit	CD INTEREST	43000 · Interest Income		38,897.63
06/30/2025		Check	Service Charge	53200 · Miscellaneous Expenses	Administrative Fund:General Cash	-2.50
06/30/2025		Deposit	Interest	43000 · Interest Income	Construction Fund	2,793.27
Total Bremer Bank						41,688.40
City of Wheaton						
07/03/2025	2897	Check	W/S/G	53440 · Utility Expense	Administrative Fund:General Cash	-49.59
Total City of Wheaton						-49.59
Column Software PBC						
07/17/2025	2905	Check	MEETING CHANGE FAC49920-0035	51500 · Advertising Expense	Administrative Fund:General Cash	-61.25
07/17/2025	2905	Check	MEETING CHANGE FAC49920-0034	51500 · Advertising Expense	Administrative Fund:General Cash	-18.00
07/17/2025	2905	Check	REDPATH 15 fac49920-0030	51500 · Advertising Expense	Construction Fund:Redpath Imp. & Mustinka Rehab.:Ag La...	-86.13
Total Column Software PBC						-165.38
Culligan Soft Water						
07/03/2025	2899	Check	WATER	53500 · Office Supplies	Administrative Fund:General Cash	-37.36
Total Culligan Soft Water						-37.36
Dana Blume						
07/17/2025	2903	Check	PERMANENT CHANNEL EASEMENT	52520 · ROW	Ditch Fund:GCD #21	-24,308.31
07/17/2025	2903	Check	PERMANENT BACKSLOPE EASEMENT	52520 · ROW	Ditch Fund:GCD #21	-1,891.91
07/17/2025	2903	Check	PERMANENT TILE EASEMENT	52520 · ROW	Ditch Fund:GCD #21	-484.39
Total Dana Blume						-26,684.61

10:00 AM

07/11/25

Bois de Sioux Watershed District
CHECKS TO APPROVE - VENDORS & EMPLOYEES
 June 21 through July 17, 2025

Date	Num	Type	Memo	Account	Class	Amount
Denmar Farms, Inc						
06/24/2025	CHECK...	General Journal	Reverse of GJE WBIF 02-38 -- For CHK 2749 voided o...	Ditch Bond	Ditch Fund:BdSWD #5	1,503.65
06/24/2025	CHECK...	General Journal	Reverse of GJE WBIF 02-39 -- For CHK 2753 voided o...	Ditch Bond	Ditch Fund:BdSWD #5	501.21
06/24/2025	2892	Check	RETURN DITCH BOND	Ditch Bond	Ditch Fund:BdSWD #5	-1,503.65
06/24/2025	2893	Check	RETURN DITCH BOND	Ditch Bond	Ditch Fund:BdSWD #5	-501.21
Total Denmar Farms, Inc						0.00
Dwight Veldhouse						
07/17/2025	2917	Check	SPOIL AREA PER 02/25/25 MINUTES	53200 · Miscellaneous Expenses	Ditch Fund:JCD #12	-715.50
Total Dwight Veldhouse						-715.50
Elan Financial Services						
07/17/2025	2914	Check	ADOBE SUB	55130 · Website	Administrative Fund:General Cash	-36.86
07/17/2025	2914	Check	FREEFIND SEARCH UPDATE	53500 · Office Supplies	Administrative Fund:General Cash	-19.00
07/17/2025	2914	Check	ZOOM SUB	52800 · Meeting Expense	Administrative Fund:General Cash	-36.32
07/17/2025	2914	Check	DROPBOX SUB - TF	53500 · Office Supplies	Administrative Fund:General Cash	-119.88
07/17/2025	2914	Check	SHAREPOINT SUB	53500 · Office Supplies	Administrative Fund:General Cash	-6.00
07/17/2025	2914	Check	MEETING MEAL	52800 · Meeting Expense	Administrative Fund:General Cash	-42.22
Total Elan Financial Services						-260.28
Grant County SWCD						
07/17/2025	2920	Check	WBIF 02-39: PROJECT DEVELOPMENT	61600 · Project Development	Construction Fund:JCWMP/1W1Plan Imp.:BWSRWBIF2 ...	-5,418.53
07/17/2025	2920	Check	WBIF 02-39: TECH/ENGINEERING	61300 · Technical/Engineering	Construction Fund:JCWMP/1W1Plan Imp.:BWSRWBIF2 ...	-4,182.98
Total Grant County SWCD						-9,601.51
Hormann Works LLC						
07/17/2025	2908	Check	2100-CLEANOUT PIPE	54100 · Repairs and Maintenance	Ditch Fund:JCD #3	-795.00
07/17/2025	2908	Check	2102-CLEANOUT	54100 · Repairs and Maintenance	Ditch Fund:JCD #12	-15,404.00
07/17/2025	2908	Check	2101-CLEANOUT	54100 · Repairs and Maintenance	Ditch Fund:JCD #3	-8,880.00
Total Hormann Works LLC						-25,079.00
MN PEIP						
06/30/2025		Liability Check		Health Insurance Expense	Administrative Fund:General Cash	21.30
07/17/2025	2922	Check	HEALTH INSURANCE	Health Insurance Expense	Administrative Fund:General Cash	-2,512.52
Total MN PEIP						-2,491.22
Moore Engineering, Inc.						
07/17/2025	2909	Check	GCD #3	51900 · Engineering Services	Ditch Fund:GCD #3	-462.50
07/17/2025	2909	Check	GCD #29	51900 · Engineering Services	Ditch Fund:GCD #29	-562.50
07/17/2025	2909	Check	JD #11	51900 · Engineering Services	Ditch Fund:JCD #11	-112.50
07/17/2025	2909	Check	JD #12	51900 · Engineering Services	Ditch Fund:JCD #12	-1,950.00
07/17/2025	2909	Check	WCD #25	51900 · Engineering Services	Ditch Fund:WCD #25	-80.00
07/17/2025	2909	Check	TCD #27	51900 · Engineering Services	Ditch Fund:TCD #27	-1,320.00
07/17/2025	2909	Check	PERMITS	50400 · Tile Drainage	Construction Fund	-3,830.00
07/17/2025	2909	Check	PERMITS	50500 · Surface Drainage	Construction Fund	-92.50
07/17/2025	2909	Check	GIS & WEBMAP	51900 · Engineering Services	Construction Fund	-1,600.00
07/17/2025	2909	Check	DITCH INSPECTOR	51900 · Engineering Services	Ditch Fund	-3,692.50
07/17/2025	2909	Check	DITCH INSPECTOR	51900 · Engineering Services	Ditch Fund	-208.60
07/17/2025	2909	Check	18325C MUSTINKA RIVER 2B	51900 · Engineering Services	Construction Fund:Redpath Imp. & Mustinka Rehab.:Ph 2...	-3,302.12
07/17/2025	2909	Check	18325C MUSTINKA RIVER 2B	51900 · Engineering Services	Construction Fund:Redpath Imp. & Mustinka Rehab.:Ph 2...	-3,966.99
07/17/2025	2909	Check	18325C MUSTINKA RIVER 2B	51900 · Engineering Services	Construction Fund:Redpath Imp. & Mustinka Rehab.:Ph 2...	-1,980.52
07/17/2025	2909	Check	18325D REDPATH 3	51900 · Engineering Services	Construction Fund:Redpath Imp. & Mustinka Rehab.:Ph 3...	-581.25
07/17/2025	2909	Check	18325D REDPATH 3	51900 · Engineering Services	Construction Fund:Redpath Imp. & Mustinka Rehab.:Ph 3...	-387.69
07/17/2025	2909	Check	18325D REDPATH 3	51900 · Engineering Services	Construction Fund:Redpath Imp. & Mustinka Rehab.:Ph 3...	-193.56
07/17/2025	2909	Check	PROJECT TEAM MEETING & REPORT	51900 · Engineering Services	Construction Fund:North Ottawa Impoundment:N.O. Dev ...	-2,580.00
07/17/2025	2909	Check	JCWMP WORK PLAN - GRANT ELIGIBLE	51900 · Engineering Services	Construction Fund	-100.00
07/17/2025	2909	Check	DORAN CREEK	51900 · Engineering Services	Construction Fund:Doran Creek Stream Restoration:RRW...	-12,596.25
07/17/2025	2909	Check	FIVEMILE CREEK - WBIF ELIGIBLE	51900 · Engineering Services	Construction Fund:Fivemile Creek	-3,627.50
07/17/2025	2909	Check	WCD #SUB-1 UTILITIES	51900 · Engineering Services	Ditch Fund:WCD #Sub-1	-112.50
07/17/2025	2909	Check	GCD #21 IMPROVEMENT	51900 · Engineering Services	Ditch Fund:GCD #21	-20,446.13
07/17/2025	2909	Check	TWELVEMILE CREEK	51900 · Engineering Services	Construction Fund:Twelvemile Creek:HSEM 75% (\$300,7...	-1,175.62

10:00 AM

07/11/25

Bois de Sioux Watershed District
CHECKS TO APPROVE - VENDORS & EMPLOYEES
June 21 through July 17, 2025

Date	Num	Type	Memo	Account	Class	Amount
07/17/2025	2909	Check	TWELVEMILE CREEK	51900 · Engineering Services	Construction Fund:Twelvemile Creek:HSEM Dist Match 2...	-391.88
07/17/2025	2909	Check	GCD #3 REPAIR	51900 · Engineering Services	Ditch Fund:GCD #3	-13,620.28
07/17/2025	2909	Check	JD #11 LAT 4 IMPROVEMENT	51900 · Engineering Services	Ditch Fund:JCD #11:JCD #11 Lat 4 Improvement	-20,158.75
07/17/2025	2909	Check	WCD #25 IMPROVEMENT	51900 · Engineering Services	Ditch Fund:WCD #25	-17,006.25
Total Moore Engineering, Inc.						-116,138.39
Ohnstad Twichell, PC						
07/17/2025	2915	Check	FHM APPLICATION	52600 · Legal Fees	Construction Fund:Redpath Imp.& Mustinka Rehab.:Ph 3...	-46.00
07/17/2025	2915	Check	NORTH OTTAWA MEETING	52600 · Legal Fees	Construction Fund:North Ottawa Impoundment:N.O. Dev ...	-1,035.00
07/17/2025	2915	Check	DORAN CREEK	52600 · Legal Fees	Construction Fund:Doran Creek Stream Restoration:RRW...	-2,117.50
07/17/2025	2915	Check	GCD #21	52600 · Legal Fees	Ditch Fund:GCD #21	-945.00
07/17/2025	2915	Check	JD #11	52600 · Legal Fees	Ditch Fund:JCD #11	-437.00
07/17/2025	2915	Check	GENERAL	52600 · Legal Fees	Administrative Fund:General Cash	-2,752.00
07/17/2025	2915	Check	PERMITS	52600 · Legal Fees	Construction Fund	-138.00
07/17/2025	2915	Check	DWG	52600 · Legal Fees	Construction Fund	-161.00
07/17/2025	2915	Check	LEGISLATIVE CHANGES	52600 · Legal Fees	Construction Fund	-207.00
07/17/2025	2915	Check	WCD #25	52600 · Legal Fees	Ditch Fund:WCD #25	-230.00
Total Ohnstad Twichell, PC						-8,068.50
Olson Tile & Excavating, LLC						
07/17/2025	2923	Check	SPOILS - JD 12	51020 · Buffers	Ditch Fund:JCD #12	-675.00
07/17/2025	2923	Check	NUISANCE REMOVAL	53910 · Nuisance Beaver Control	Ditch Fund:JCD #12	-1,890.00
07/17/2025	2923	Check	SAMANTHA LAKE INTAKE MAINTENANCE	54100 · Repairs and Maintenance	Construction Fund	-225.00
07/17/2025	2923	Check	GCD #21	54100 · Repairs and Maintenance	Ditch Fund:GCD #21	-420.00
Total Olson Tile & Excavating, LLC						-3,210.00
Otter Tail Power Company						
07/03/2025	2895	Check	ELECTRICITY	53430 · Electricity	Administrative Fund:General Cash	-120.84
Total Otter Tail Power Company						-120.84
QuickBooks Payroll Service						
06/27/2025		Liability Check	Fee for 2 direct deposit(s) at \$5.00 each	53700 · Payroll Expenses	Administrative Fund:General Cash	-10.00
Total QuickBooks Payroll Service						-10.00
RRWMB						
06/24/2025		Deposit	NORTH OTTAWA PT REIMBURSEMENT	49100 · Project Team Income	Construction Fund:North Ottawa Impoundment:N.O. Dev ...	587.67
06/24/2025		Deposit	TWELVEMILE CREEK PT REIMBURSEMENT	49100 · Project Team Income	Construction Fund:Twelvemile Creek	667.99
Total RRWMB						1,255.66
Runestone Telecom Association						
07/03/2025	2896	Check	INTERNET & EMAIL & PHONE	53440 · Utility Expense	Administrative Fund:General Cash	-144.74
Total Runestone Telecom Association						-144.74
Star Bank						
06/23/2025		Check	Service Charge	53200 · Miscellaneous Expenses	Ditch Fund:JCD #11:JCD #11 Lat 4 Improvement	-3.00
06/23/2025		Deposit	Interest	43000 · Interest Income	Ditch Fund:JCD #11:JCD #11 Lat 4 Improvement	8.39
06/23/2025		Check	Service Charge	53200 · Miscellaneous Expenses	Administrative Fund:General Cash	-7.00
06/23/2025		Deposit	Interest	43000 · Interest Income	Construction Fund	230.37
Total Star Bank						228.76
State of Minnesota						
06/27/2025		Deposit	40% GRANT DISBURSEMENT	44500 · Project Grant	Construction Fund:JCWMP/1W1Plan Imp.:BWSRWBF2 ...	595,474.00
Total State of Minnesota						595,474.00
Sturdevant's Auto Value Wheaton						
07/17/2025	2902	Check	1/4 FEM GRIP CHUCK	54100 · Repairs and Maintenance	Ditch Fund:TCD #52	-15.99
Total Sturdevant's Auto Value Wheaton						-15.99

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07/11/25

Bois de Sioux Watershed District
CHECKS TO APPROVE - VENDORS & EMPLOYEES
June 21 through July 17, 2025

Date	Num	Type	Memo	Account	Class	Amount
The Chokio Review						
07/17/2025	2906	Check	BID	51500 · Advertising Expense	Ditch Fund:GCD #21	-468.00
07/17/2025	2906	Check	PUBLIC HEARING	51500 · Advertising Expense	Ditch Fund:TCD #8	-180.00
07/17/2025	2906	Check	MEETING CHANGE	51500 · Advertising Expense	Administrative Fund:General Cash	-72.00
Total The Chokio Review						-720.00
The Ortonville Independent/Northern Star						
07/17/2025	2916	Check	MEETING NOTICE	51500 · Advertising Expense	Administrative Fund:General Cash	-64.00
Total The Ortonville Independent/Northern Star						-64.00
Traverse County						
07/17/2025	2911	Check	REIMBURSE BOND AGENT FEES	53200 · Miscellaneous Expenses	Ditch Fund:JCD #11	-575.00
Total Traverse County						-575.00
Traverse Electric Cooperative Inc						
07/03/2025	2898	Check	REDPATH SHED	53430 · Electricity	Construction Fund:Redpath Imp.& Mustinka Rehab.:Ag La...	-64.13
Total Traverse Electric Cooperative Inc						-64.13
Tri County Coop						
07/03/2025		Deposit	PATRONAGE DIVIDEND	43400 · Dividend	Administrative Fund:General Cash	100.33
07/17/2025	2924	Check	FUEL	54400 · Vehicle Fuel	Administrative Fund:General Cash	-366.73
Total Tri County Coop						-266.40
True North Steel						
07/17/2025	2910	Check	CULVERT HU0000046335	54100 · Repairs and Maintenance	Ditch Fund:JCD #12	-9,606.00
Total True North Steel						-9,606.00
USDA-FSA						
07/17/2025	22044	Check	VOIDED CHECK FOR NRCS PROGRAM	53200 · Miscellaneous Expenses	Administrative Fund:General Cash	0.00
Total USDA-FSA						0.00
Valley Office Products, Inc.						
07/17/2025	2919	Check	SPECIALTY PAPER	53500 · Office Supplies	Administrative Fund:General Cash	-155.03
Total Valley Office Products, Inc.						-155.03
Vestis						
07/11/2025	2901	Check	RUGS INV 2530419492	53420 · Maintenance	Administrative Fund:General Cash	-48.77
07/17/2025	2912	Check	RUGS INV 2530419492	53420 · Maintenance	Administrative Fund:General Cash	-48.77
Total Vestis						-97.54
West Otter Tail County SWCD						
07/17/2025	2921	Check	WBIF 02-40: PROJECT DEVELOPMENT	61600 · Project Development	Construction Fund:JCWMP/1W1Plan Imp.:BWSRWBIF2 ...	-3,459.07
07/17/2025	2921	Check	WBIF 02-40: TECH/ENGINEERING	61300 · Technical/Engineering	Construction Fund:JCWMP/1W1Plan Imp.:BWSRWBIF2 ...	-909.02
Total West Otter Tail County SWCD						-4,368.09
Wilkin County SWCD						
07/17/2025	2913	Check	WBIF 02-38: REIMB FOR NON-STRUCTURAL	61700 · Non-Structural Mgm Practices	Construction Fund:JCWMP/1W1Plan Imp.:BWSRWBIF2 ...	-11,666.67
07/17/2025	2913	Check	WBIF 02-38: REIMB FOR PROJECT DEVELOPMENT	61600 · Project Development	Construction Fund:JCWMP/1W1Plan Imp.:BWSRWBIF2 ...	-8,193.07
07/17/2025	2913	Check	WBIF 02-38: REIMB FOR TECH/ENGINEERING	61300 · Technical/Engineering	Construction Fund:JCWMP/1W1Plan Imp.:BWSRWBIF2 ...	-2,662.04
Total Wilkin County SWCD						-22,521.78
Xerox Corporation						
07/03/2025	2894	Check	LEASE & COPIES	52100 · Equipment Lease & Rental	Administrative Fund:General Cash	-226.09
Total Xerox Corporation						-226.09

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07/11/25

Bois de Sioux Watershed District
CHECKS TO APPROVE - VENDORS & EMPLOYEES
June 21 through July 17, 2025

Date	Num	Type	Memo	Account	Class	Amount
Fridgen, Troy J						
06/30/2025		Paycheck	Direct Deposit	54700 · Wages and Salaries	Administrative Fund:General Cash	-3,984.81
06/30/2025		Paycheck	Direct Deposit	53710 · PERA Expense	Administrative Fund:General Cash	-298.86
06/30/2025		Paycheck	Direct Deposit	53800 · Payroll Taxes	Administrative Fund:General Cash	-237.28
06/30/2025		Paycheck	Direct Deposit	53800 · Payroll Taxes	Administrative Fund:General Cash	-55.49
07/17/2025	2907	Check	DATA/CELL PLAN	53400 · Office Operations	Administrative Fund:General Cash	-100.00
Total Fridgen, Troy J						-4,676.44
Sullivan, Wendy M						
06/30/2025		Paycheck	Direct Deposit	54700 · Wages and Salaries	Administrative Fund:General Cash	-1,823.35
06/30/2025		Paycheck	Direct Deposit	53710 · PERA Expense	Administrative Fund:General Cash	-136.75
06/30/2025		Paycheck	Direct Deposit	53800 · Payroll Taxes	Administrative Fund:General Cash	-92.93
06/30/2025		Paycheck	Direct Deposit	53800 · Payroll Taxes	Administrative Fund:General Cash	-21.74
Total Sullivan, Wendy M						-2,074.77
TOTAL						399,399.45

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07/11/25
Cash Basis

Bois de Sioux Watershed District
CURRENT FUND BALANCES
As of July 17, 2025

	Jul 17, 25
Construction Fund	
Doran Creek Stream Restoration	
RRWMB Base Grant 2024 (\$90K)	-71,231.66
Doran Creek NWQI Grant (43,560)	-52,549.00
Total Doran Creek Stream Restoration	-123,780.66
Fivemile Creek	
2024 Fivemile Cr Pilot Program	45,585.75
Total Fivemile Creek	45,585.75
JCWMP/1W1Plan Imp.	
BWSRWBIF3 C25-0156 (\$1,594,226)	782,865.42
BWSRWBIF2 C23-5729 (\$1,488,685)	482,924.57
Total JCWMP/1W1Plan Imp.	1,265,789.99
Redpath Imp.& Mustinka Rehab.	
Ph 2B Impoundment	
BWSR Grant C23-0011 & Match	
Closed - Dist Match (\$83,250)	-83,250.00
BWSR Grant (\$1M)	-100,000.00
Total BWSR Grant C23-0011 & Match	-183,250.00
Total Ph 2B Impoundment	-183,250.00
Ph 2B Mustinka Rehab	
RRWMB Match BWSR (\$66,600)	-54,892.67
Dis Match BWSR (\$33,400)	-27,420.18
2B BWSR Grant C24-0065 (\$1M)	-100,000.00
Total Ph 2B Mustinka Rehab	-182,312.85
Total Redpath Imp.& Mustinka Rehab.	-365,562.85
Total Construction Fund	822,032.23
TOTAL	822,032.23

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07/11/25

Accrual Basis

Bois de Sioux Watershed District APPROVE GRANT TRANSACTIONS

June 21 through July 17, 2025

Type	Date	Num	Name	Memo	Account	Debit	Credit	Amount
Construction Fund								
JCWMP/1W1Plan Imp.								
BWSRWBIF3 C25-0156 (\$1,594,226)								
General Journal	07/17/2025	WBIF 02-37	Bois de Sioux Watershed	WBIF 02-38: ADMIN/GRANT COORD	61100 · Admin/Coord	668.67		668.67
General Journal	07/17/2025	WBIF 02-37	Bois de Sioux Watershed	WBIF 02-38: ADMIN/GRANT COORD	10000 · BMO/Bank of the West Ch...		668.67	-668.67
General Journal	07/17/2025	WBIF 02-37	Bois de Sioux Watershed	WBIF 02-38: FIVEMILE CREEK	61905 · Shoreline Project	5,935.00		5,935.00
General Journal	07/17/2025	WBIF 02-37	Bois de Sioux Watershed	WBIF 02-38: FIVEMILE CREEK	10000 · BMO/Bank of the West Ch...		5,935.00	-5,935.00
Total BWSRWBIF3 C25-0156 (\$1,594,226)						6,603.67	6,603.67	0.00
BWSRWBIF2 C23-5729 (\$1,488,685)								
Deposit	06/27/2025		State of Minnesota	40% GRANT DISBURSEMENT	44500 · Project Grant		595,474.00	-595,474.00
Check	07/17/2025	2913	Wilkin County SWCD	WBIF 02-38: REIMB FOR NON-STRUCTURAL	61700 · Non-Structural Mgm Practi...	11,666.67		11,666.67
Check	07/17/2025	2913	Wilkin County SWCD	WBIF 02-38: REIMB FOR PROJECT DEVELOPME...	61600 · Project Development	8,193.07		8,193.07
Check	07/17/2025	2913	Wilkin County SWCD	WBIF 02-38: REIMB FOR TECH/ENGINEERING	61300 · Technical/Engineering	2,662.04		2,662.04
Check	07/17/2025	2920	Grant County SWCD	WBIF 02-39: PROJECT DEVELOPMENT	61600 · Project Development	5,418.53		5,418.53
Check	07/17/2025	2920	Grant County SWCD	WBIF 02-39: TECH/ENGINEERING	61300 · Technical/Engineering	4,182.98		4,182.98
Check	07/17/2025	2921	West Otter Tail County SWCD	WBIF 02-40: PROJECT DEVELOPMENT	61600 · Project Development	3,459.07		3,459.07
Check	07/17/2025	2921	West Otter Tail County SWCD	WBIF 02-40: TECH/ENGINEERING	61300 · Technical/Engineering	909.02		909.02
Total BWSRWBIF2 C23-5729 (\$1,488,685)						36,491.38	595,474.00	-558,982.62
Total JCWMP/1W1Plan Imp.						43,095.05	602,077.67	-558,982.62
Total Construction Fund						43,095.05	602,077.67	-558,982.62
TOTAL						43,095.05	602,077.67	-558,982.62

Bois de Sioux Watershed District
2025 GENERAL FUND BUDGET
 January through December 2025

	Jan - Dec 25	Budget
Income		
Investment Income	0.00	16,000.00
42000 · General Property Taxes	78,933.82	180,000.00
45000 · Miscellaneous Income	4,679.43	2,500.00
49000 · Project Administration	0.00	220,000.00
49300 · State Credits & Ag M H Credits	0.00	1,600.00
Total Income	83,613.25	420,100.00
Gross Profit	83,613.25	420,100.00
Expense		
51000 · Annual Report	235.00	1,200.00
55130 · Website	420.36	1,000.00
55140 · Mileage Expense Advisory Com	0.00	25.00
59150 · Education	985.00	750.00
51100 · Accounting Services	18,419.00	16,000.00
51300 · Administration Expense	29,051.55	60,000.00
51500 · Advertising Expense	1,302.23	3,800.00
51600 · Building and Structures	0.00	250.00
51800 · District Insurance & Dues	3,370.00	65,000.00
51900 · Engineering Services	616.25	10,000.00
52100 · Equipment Lease & Rental	2,016.03	4,500.00
52200 · Fringe Benefits	17,353.66	28,700.00
52600 · Legal Fees	16,451.50	28,000.00
52700 · Manager Compensation	6,625.00	33,333.33
52800 · Meeting Expense	2,220.98	5,500.00
52900 · Mileage Expense Board	1,817.48	6,200.00
53100 · Mileage Expense Staff	113.40	75.00
53200 · Miscellaneous Expenses	8,893.12	2,000.00
53300 · Office Equip & Furniture	8,739.67	500.00
53400 · Office Operations	5,739.13	13,000.00
53500 · Office Supplies	3,896.87	5,000.00
53600 · Other Supplies	1,904.81	3,200.00
53700 · Payroll Expenses	5,347.32	10,815.00
53800 · Payroll Taxes	5,396.06	11,707.50
54100 · Repairs and Maintenance	1,469.39	1,500.00
54400 · Vehicle Fuel	1,680.51	4,050.00
54500 · Vehicle Maint & Repair	115.71	3,500.00
54700 · Wages and Salaries	69,697.92	141,750.00
Total Expense	213,877.95	461,355.83
Net Income	-130,264.70	-41,255.83

Bois de Sioux Watershed District
2025 CONSTRUCTION FUND BUDGET
January through December 2025

	Jan - Dec 25	Budget
Income		
420005 · Water Management District Levy	4,471.33	7,500.00
49455 · Internal Transfer Joint Grant	0.00	0.00
49450 · Internal Transfer In	1,023,176.87	0.00
44500 · Project Grant	3,007,345.70	4,108,000.00
Ditch Revenues	230.28	0.00
41100 · Riparian Aid MN DOR	55,198.50	0.00
Investment Income	75,616.55	160,000.00
47100 · Storage Building Rental Income	1,000.00	800.00
42000 · General Property Taxes	463,038.39	1,089,300.00
44000 · Land Rental Income	995,121.06	900,000.00
45500 · Land Sale	0.00	402,500.00
45000 · Miscellaneous Income	17,985.69	22,000.00
49100 · Project Team Income	1,255.66	15,000.00
49300 · State Credits & Ag M H Credits	0.00	7,000.00
49400 · Transfer In	2,239.50	0.00
Total Income	5,646,679.53	6,712,100.00
Gross Profit	5,646,679.53	6,712,100.00
Expense		
54956 · Intergovernmental Expense	0.00	0.00
54955 · Internal Transfer Out	982,815.07	0.00
60000 · State Grant Expense Activities	178,963.78	542,906.00
51675 · Clean Water Cost Share Policy	0.00	716,500.00
51670 · Culvert Szng Cost Share Policy	0.00	1,063,500.00
51020 · Buffers	110,186.43	107,000.00
50100 · Stream Gaging Expense	500.00	50,000.00
Permits	71,191.21	200,000.00
55110 · Programs with SWCDs	0.00	25,000.00
59150 · Education	295.00	0.00
51200 · Project Construction	2,175,882.87	3,361,620.00
51300 · Administration Expense	0.00	252,000.00
51400 · River Watch/Expense	1,643.49	4,200.00
51500 · Advertising Expense	3,373.90	6,000.00
51900 · Engineering Services	365,668.38	820,500.00
52600 · Legal Fees	39,409.50	85,000.00
52700 · Manager Compensation	0.00	10,000.00
52800 · Meeting Expense	250.00	1,500.00
52900 · Mileage Expense Board	0.00	5,000.00
53100 · Mileage Expense Staff	0.00	500.00
53200 · Miscellaneous Expenses	19,776.27	2,000.00
53300 · Office Equip & Furniture	0.00	1,000.00
53400 · Office Operations	916.60	2,500.00
53500 · Office Supplies	0.00	1,000.00
53600 · Other Supplies	465.00	0.00
53800 · Payroll Taxes	0.00	120,600.00
53900 · Property Taxes	107,145.22	0.00
54100 · Repairs and Maintenance	34,984.90	120,000.00
54400 · Vehicle Fuel	0.00	1,000.00
Total Expense	4,093,467.62	7,499,326.00
Net Income	1,553,211.91	-787,226.00

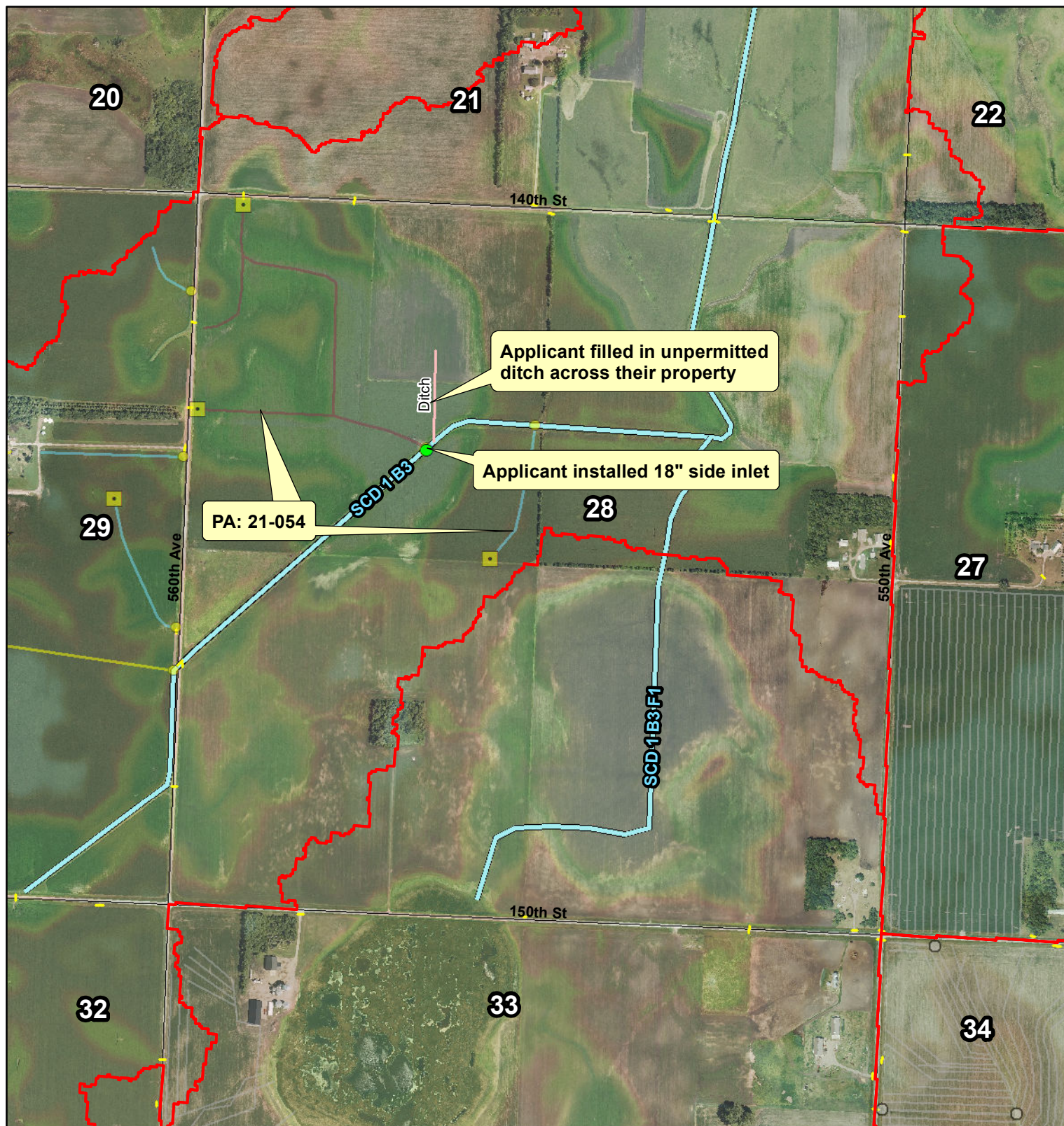
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Cash Basis

Bois de Sioux Watershed District
2025 DITCH FUND BUDGET
 January through December 2025

	Jan - Dec 25	Budget
Income		
49450 · Internal Transfer In	0.00	1,089,155.00
20500 · Intergovernmental Revenue	0.00	6,030,000.00
Ditch Revenues	242,716.93	468,000.00
Investment Income	101.20	200.00
45000 · Miscellaneous Income	64,451.96	18,000.00
Total Income	307,270.09	7,605,355.00
Gross Profit	307,270.09	7,605,355.00
Expense		
54955 · Internal Transfer Out	0.00	40,000.00
51020 · Buffers	-9,325.00	35,000.00
51200 · Project Construction	0.00	7,119,155.00
50150 · Ring Dike	0.00	25,000.00
51300 · Administration Expense	0.00	2,000.00
51500 · Advertising Expense	6,872.00	0.00
51900 · Engineering Services	422,256.20	205,000.00
53480 · Interest Expense	0.00	15,000.00
52500 · Land	26,714.61	0.00
52600 · Legal Fees	47,290.50	65,000.00
52700 · Manager Compensation	0.00	2,000.00
52800 · Meeting Expense	0.00	350.00
53200 · Miscellaneous Expenses	19,944.87	8,000.00
54100 · Repairs and Maintenance	298,714.64	424,900.00
54600 · Viewers Expense	248.80	15,000.00
Total Expense	812,716.62	7,956,405.00
Net Income	-505,446.53	-351,050.00



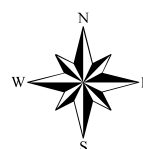
Legend

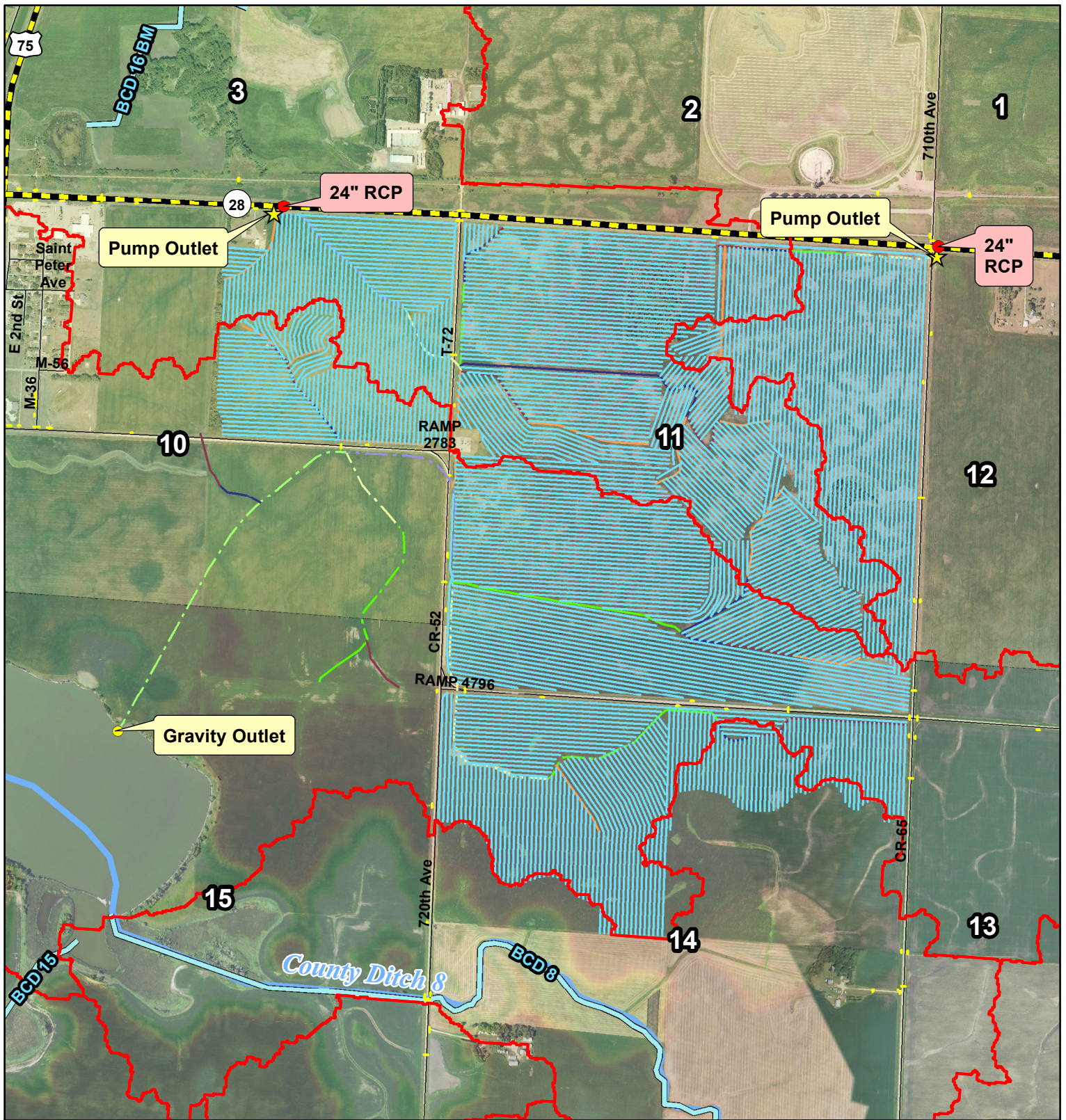
Structure		Culvert		Drain	
★ Pump/Lift	□ Inlet/Intake	● RCP	● CSP	— 3"	— 10"
✚ Control Structure	⬮ Concrete Mat	▲ RCPA	▲ CSPA	— 4"	— 12"
⬮ Dike/Embankment	● Gravity Outlet	■ RCB	◆ Bridge	— 5"	— 15"
⬮ Subwatersheds	— Culvert Inventory	● Other	— Other - Pipe	— 6"	— 18"
			— 8"	— 24" & Greater	
— N.O. Collection Channels		— MN PWI Streams		— (Tile)	
				— (Dual Wall)	
				— (Non-Perf.)	
				— Dike	
				— Ditch/Waterway	
				— Other - Misc.	
				— Road Permits	



PA# 25-046 - Anderson, Ron (After-The Fact)
NW 1/4 of Sec 28, Donnelly Twp.
Bois de Sioux Watershed District, MN

Created By: CJH Date Saved: 06/06/25 Date Exported: 06/06/25
 Plotted By: cole.hendrickson Aerial Image: 2013 County NAIP SIDS Elevation Data: IWI Lidar
 Horizontal Datum: NAD 1983 UTM Zone 15N Vertical Datum: NAVD1988
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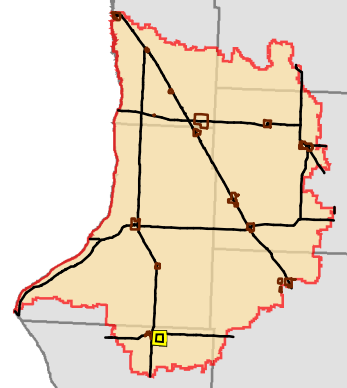
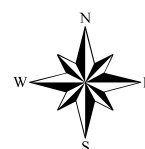
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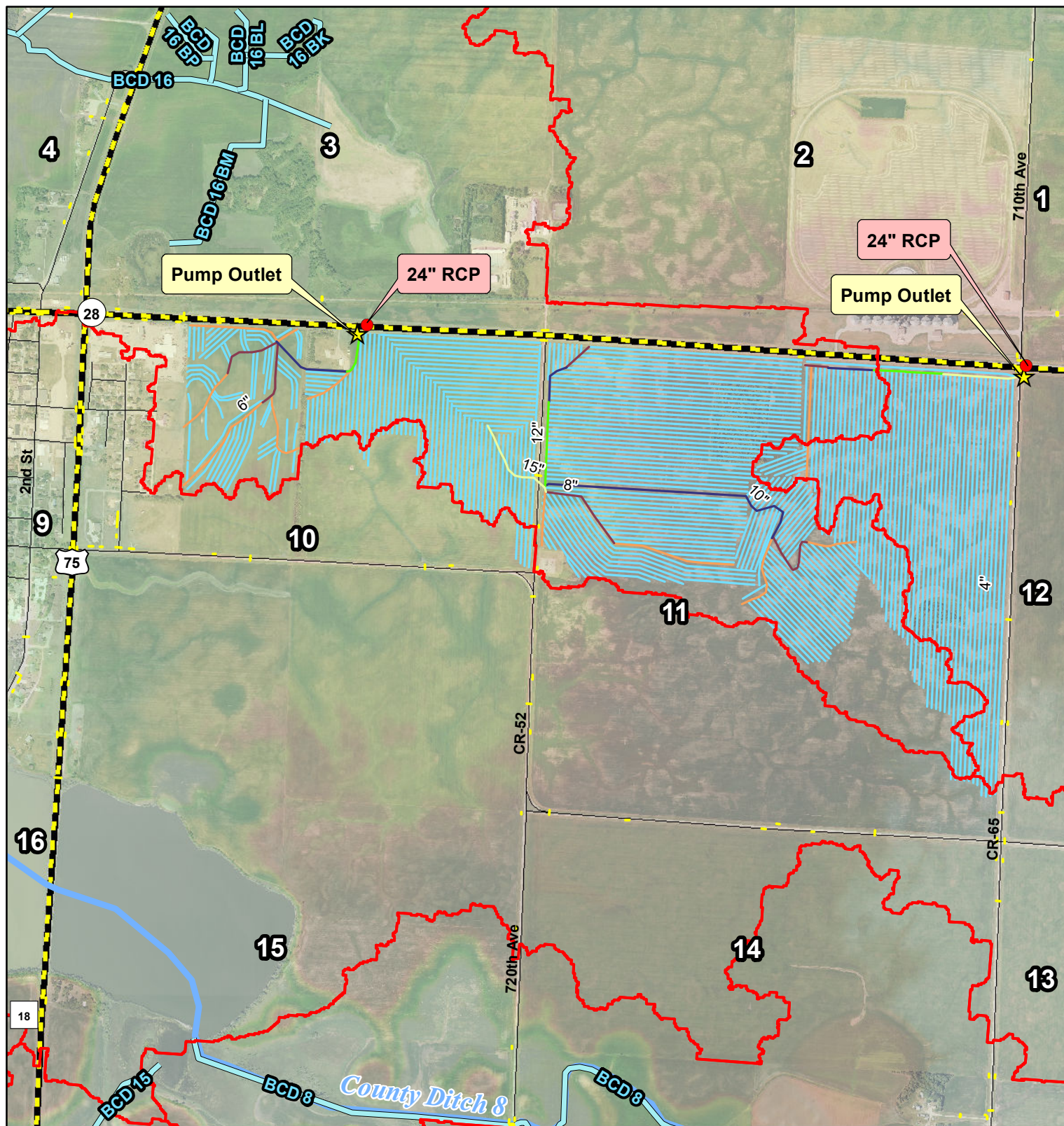
Structure		Culvert		Drain	
★ Pump/Lift	□ Inlet/Intake	● RCP	● CSP	— 3"	— 10"
✚ Control Structure	▣ Concrete Mat	▲ RCPA	▲ CSPA	— 4"	— 12"
⬢ Dike/Embankment	● Gravity Outlet	■ RCB	◆ Bridge	— 5"	— 15"
⬢ Subwatersheds	— Culvert Inventory	● Other	— Other - Pipe	— 6"	— 18"
— N.O. Collection Channels	— MN PWI Streams		— 8"	— 24" & Greater	
				— (Tile)	— (Dual Wall)
				— (Non-Perf.)	— Other - Misc.
					— Road Permits
					— Ditch/Waterway



PA# 25-002 Lismore Colony
Sec 10, 11, and 14, 15 Graceville Twp.
Bois de Sioux Watershed District, MN

Created By: AKS Date Saved: 01/15/25 Date Exported: 01/15/25 Elevation Data: IWI Lidar
 Plotted By: andrew.smith Aerial Image: 2013 County NAIP SIDS
 Horizontal Datum: NAD 1983 UTM Zone 15N Vertical Datum: NAVD 1988
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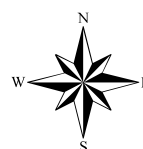
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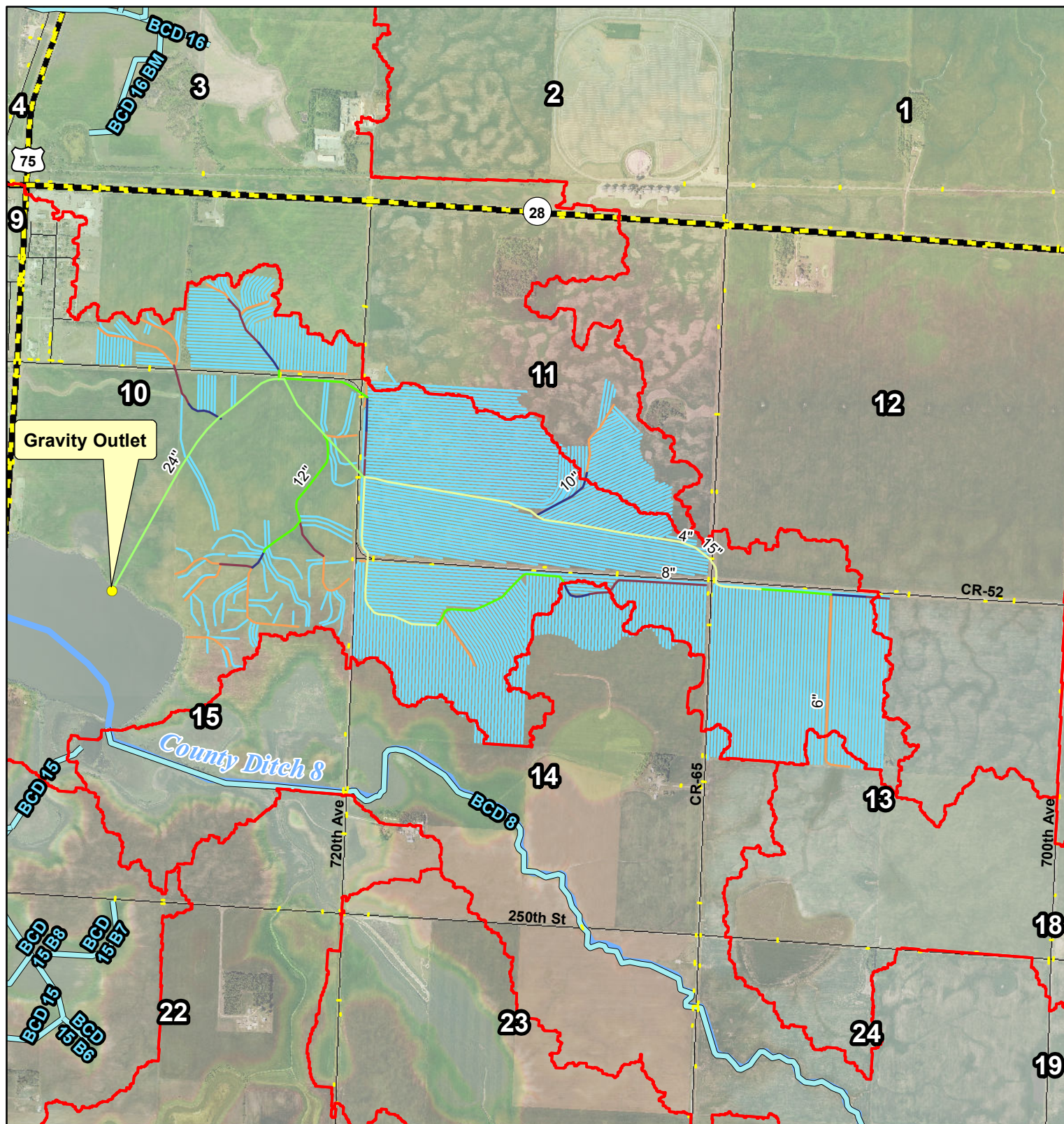
Structure		Culvert		Drain	
Pump/Lift	Inlet/Intake	RCP	CSP	3"	10"
Control Structure	Concrete Mat	RCPA	CSPA	4"	12"
Dike/Embankment	Gravity Outlet	RCB	Bridge	5"	15"
Subwatersheds	Culvert Inventory	Other	Other - Pipe	6"	18"
N.O. Collection Channels	MN PWI Streams			8"	24" & Greater
				(Tile)	Dike
				(Dual Wall)	Ditch/Waterway
				(Non-Perf.)	Other - Misc.
					Road Permits



PA# 25-002-1 - Lismore Farms
Sec 11 and N 1/2 of Sec 10, Graceville Twp.
Bois de Sioux Watershed District, MN

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Plotted By: cole hendrickson Aerial Image: 2013 County NAIP SIDS Elevation Data: IWI Lidar
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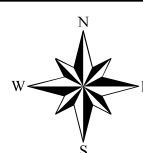
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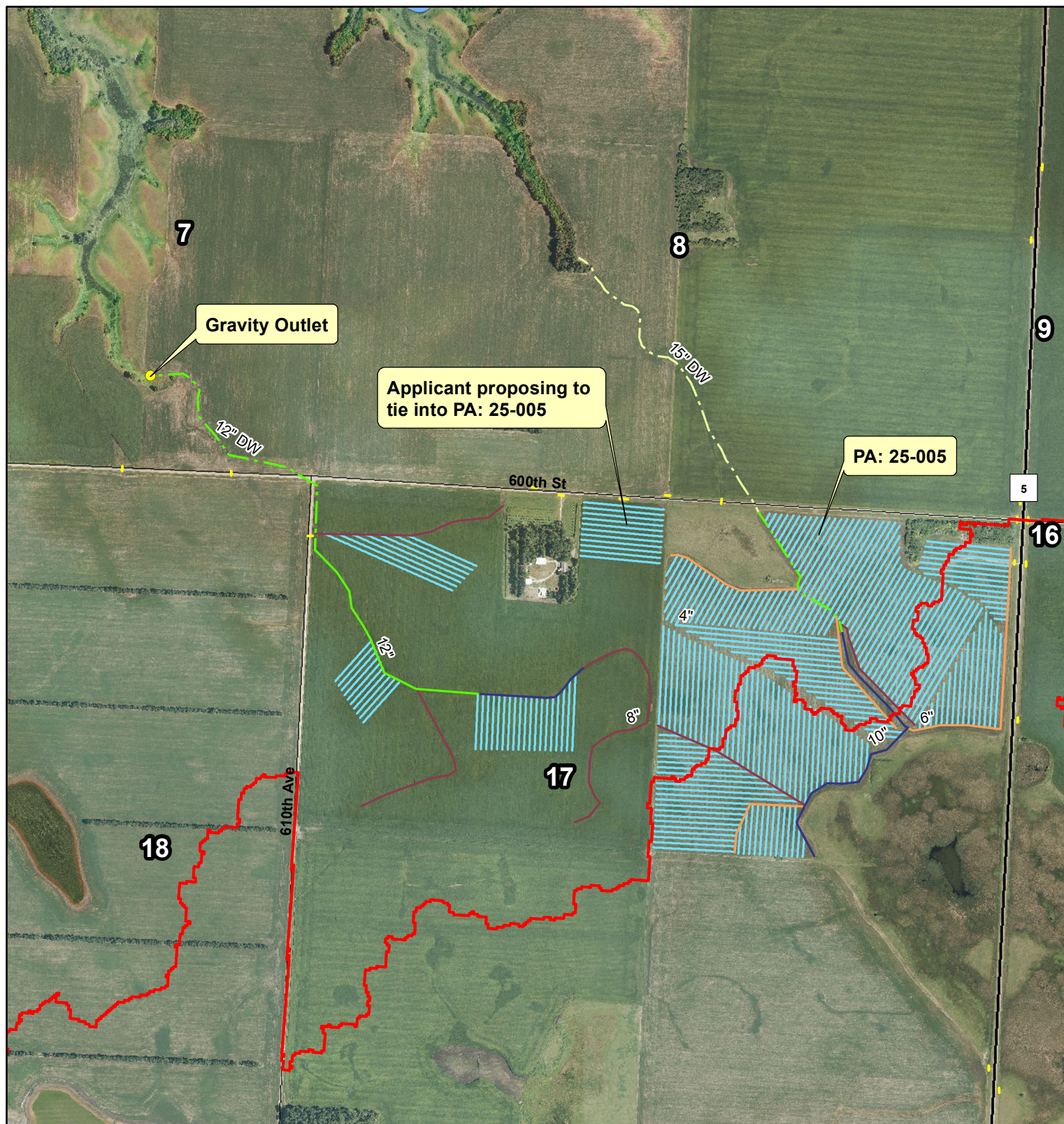
Structure		Culvert		Drain	
★ Pump/Lift	□ Inlet/Intake	● RCP	● CSP	— 3"	— 10"
✚ Control Structure	▣ Concrete Mat	▲ RCPA	▲ CSPA	— 4"	— 12"
⬢ Dike/Embankment	● Gravity Outlet	■ RCB	◆ Bridge	— 5"	— 15"
⬢ Subwatersheds	— Culvert Inventory	● Other	— Other - Pipe	— 6"	— 18"
				— 8"	— 24" & Greater
— N.O. Collection Channels		— MN PWI Streams		— (Tile)	
				— (Dual Wall)	
				— (Non-Perf.)	
				— Other - Misc.	
				— Road Permits	
				— Dike	
				— Ditch/Waterway	



PA# 25-002-2 - Stueve, Mary Jo
Sec 10, 11, 13, 14, and 15, Graceville Twp.
Bois de Sioux Watershed District, MN

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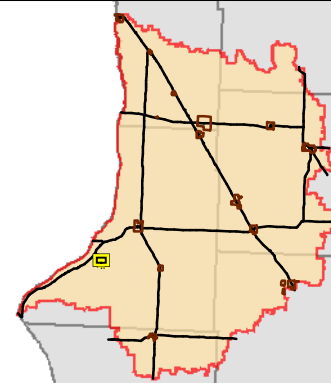
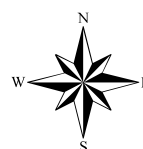
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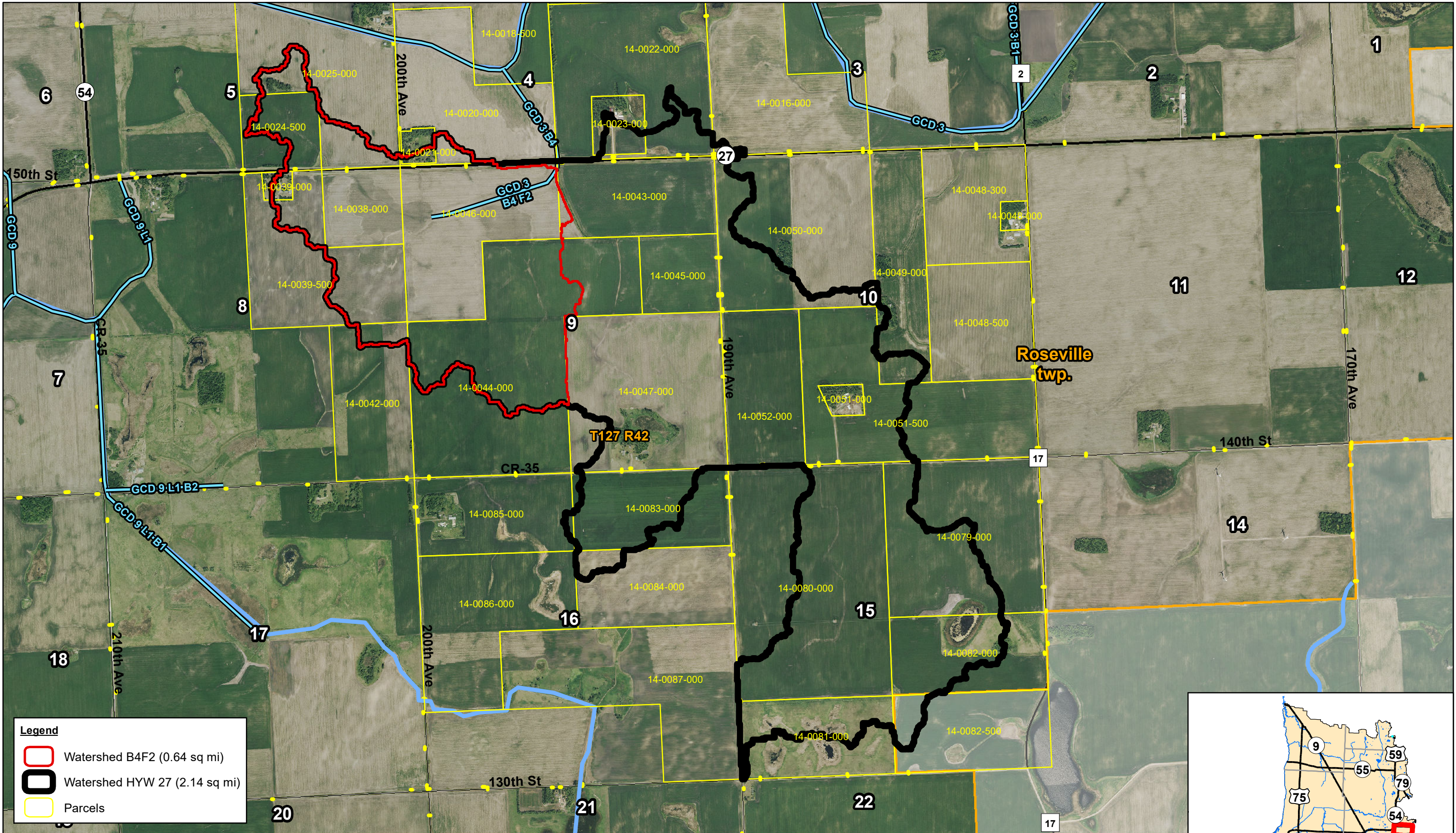
Structure		Culvert		Drain	
★ Pump/Lift	□ Inlet/Intake	● RCP	● CSP	— 3"	— 10"
⊕ Control Structure	⬢ Concrete Mat	▲ RCPA	▲ CSPA	— 4"	— 12"
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⬢ Subwatersheds	— Culvert Inventory	● Other	— Other - Pipe	— 6"	— 18"
— N.O. Collection Channels	— MN PWI Streams			— 8"	— 24" & Greater
				— (Tile)	— (Dual Wall)
				— (Non-Perf.)	— Other - Misc.
					— Road Permits



PA# 25-050 - Anderson, Ben
NW 1/4 of Sec 17, Walls
Bois de Sioux Watershed District, MN

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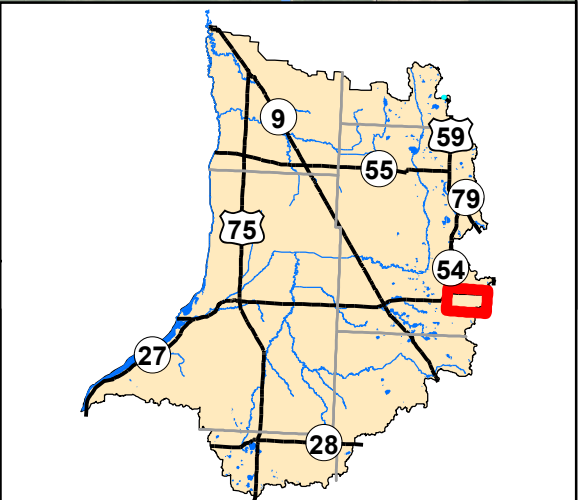
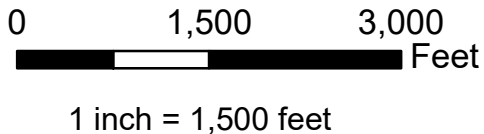
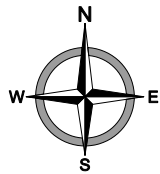


Legend

- Watershed B4F2 (0.64 sq mi)
- Watershed HYW 27 (2.14 sq mi)
- Parcels

Grant County Ditch 3 Abandonment
Roseville Township, Minnesota

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STATE OF MINNESOTA
Before the
BOIS DE SIOUX WATERSHED DISTRICT
Sitting as the Drainage Authority for
Grant County Ditch #3

In the Matter of:

the Partial Abandonment of
Grant County Ditch #3

PETITION FOR PARTIAL
ABANDONMENT OF DRAINAGE
SYSTEM

Pursuant to Minn. Stat. § 103E.806, Randy Reuss & Constance Reuss (the "Petitioners"), respectfully requests that the Board of Managers of the Bois de Sioux Watershed District (the "Board") partially abandoned a portion of *Grant County Ditch #3*. For its Petition, the undersigned Petitioner states and alleges the following:

1. The Petitioner is the owner of the following described real property currently within *Grant County Ditch #3*:

Property Description:	Property Owner (print):	Address:
NE1/4 NW1/4 & W1/2 NW1/4 Section 9, Range 42 Roseville Township (127) Grant County Parcel #14-0046-000	Randy Reuss & Constance Reuss	1608 Firemans Lodge Rd SW Alexandria, MN 56308

2. The Petitioner respectfully requests that the following portion of Grant County Ditch #3 be abandoned: GCD #3 Branch 4 Fork 2 (the "Abandoned Portion").
3. The Abandoned Portion does not serve a substantial useful purpose as part of the drainage system to any property remaining in the system and is not of a substantial public benefit and utility. [*Note: It is helpful if this Petition describes the circumstances that would support a decision of the Board to grant this Petition to abandon the Abandoned Portion.*]
4. The Petitioner acknowledges that if the Board orders the partial abandonment, a repair petition may not be accepted for the Abandoned Portion and the responsibility of the drainage authority for that part of the drainage system ends.
5. The Petitioner also acknowledges that the above referenced order does not release the Abandoned Portion from a drainage lien filed on account of the drainage system before the date of the order. In addition, the order does not release the Abandoned Portion from any assessment or a drainage lien filed on or after the date of the order for costs incurred on account of the drainage system before the date of the order.

6. This Petition may be signed in counterparts if there are multiple petitioners.

Respectfully submitted this 16th day of June, 2025.

Date: 6-16, 2025

Randy Reuss
Randy Reuss, Petitioner

Date: 6-16, 2025

C. Reuss
Constance Reuss, Petitioner



APPROVED 2026 BUDGET

The Red River Watershed Management Board (RRWMB) Managers approved the 2026 Budget on July 8, 2025. Information about the 2026 Budget is illustrated in the table below and a pie chart is attached further depicting this information.

2026 Budget Categories	Approved Amount	% of Total
Payroll Taxes	\$ 27,700	0.36
Executive Payroll and Benefits	\$ 386,075	5.11
Employee Expenses	\$ 9,000	0.12
Manager Expenses	\$ 83,200	1.10
Office Operations	\$ 92,000	1.22
Professional Services ¹	\$ 239,500	3.18
Partner Coordination ²	\$ 404,000	5.35
Public Relations	\$ 63,500	0.84
Technical ³	\$ 289,500	3.83
Programs ⁴	\$ 1,400,000	18.56
Water Storage and Flood Mitigation Projects ⁵	\$ 4,550,000	60.33
Total 2026 Approved Expenditures	\$ 7,544,475	100.00

¹Professional Services includes legal counsel, state legislative services, and federal congressional services.

²Partner Coordination includes annual allocations for the following:

- Red River Basin Commission.
- United States Geological Survey for streamflow monitoring.
- Red River Basin Coordinator position with the Minnesota Department of Natural Resources.
- River Watch Program.
- Red River Retention Authority (RRRA). The RRWMB is part of the RRRA via a joint power's agreement with the Red River Joint Water Resource District Board in North Dakota.

³Technical expenses include LiDAR, regular activities of the RRWMB Technical Advisory Committee, rural floodplain mapping, United States Army Corps of Engineers Feasibility Study, and related technical activities.

⁴Programs is the RRWMB Water Quality Program and funding for general programs, initiatives, and studies.

⁵Funding for farmstead ring dikes is included in this category.

Note: Programs (includes the RRWMB Water Quality Program) and Water Storage/Flood Mitigation Projects are allocations directly back to RRWMB membership.

RRWMB Mission:

To institute, coordinate, and finance projects and programs to alleviate flooding and assure the beneficial use of water in the watershed of the Red River of the North and its tributaries.

Contact Information:

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Phone: 218-784-9500
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Nikki Swenson
Executive Assistant
Nikki.swenson@rrwmb.us
218-784-9500 (Office)

Website:

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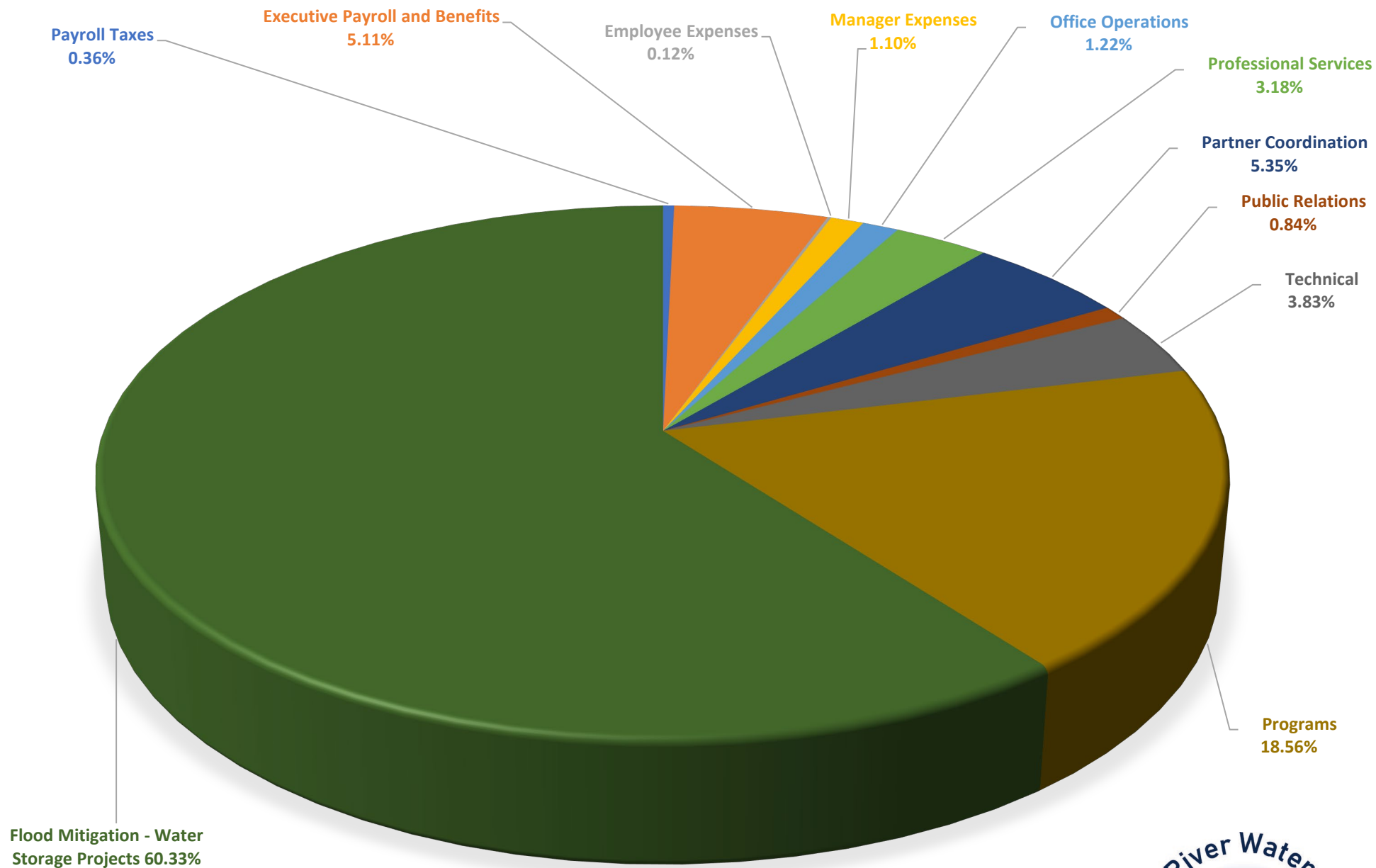
Youtube:

<https://www.youtube.com/@RRWMB>

Find us on Facebook:

<https://www.facebook.com/RedRiverWatershedManagementBoard>

NOTE: Contact RRWMB staff to obtain more detailed information about the 2026 Budget.



2026 BUDGET - APPROVED JULY 8, 2025



2026 APPROVED RRWMB BUDGET



JULY 8, 2025

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OVERALL BUDGET NOTES

Background: The Red River Watershed Management Board (RRWMB) of Managers have determined that the 2026 Budget is critical for implementing and managing its Joint Powers Agreement, Bylaws, Governing Documents, Funding Strategy, Legislative Communication and Outreach Strategy, General Communication and Outreach Strategy, Strategic Plan, adopted policies, and its Vision, Mission, Purposes, and Strategic Goals – collectively all referred to as the “RRWMB Organizational Documents.”

The RRWMB has thoughtfully considered the various budget and financial requirements needed to continue staff levels to oversee and manage the organization. The RRWMB affirms that the 2026 Budget will provide for overall operations, enhancement of services to its member watershed districts for calendar year 2026 in accordance with the RRWMB Organizational Documents, and for maintenance of a public office.

The RRWMB has thoroughly considered current funding commitments and financial needs of its member watershed districts as they plan water storage, flood mitigation, habitat, and water quality projects related to and in conformance with the RRWMB Organizational Documents. The RRWMB has discussed and considered the need to provide funds for annually funded projects, programs, and initiatives that meet the intent and purpose of the RRWMB Organizational Documents for calendar year 2026 including water storage, flood mitigation, habitat, and water quality projects. The RRWMB approved the 2026 Budget on July 8, 2025, which will be effective on January 1, 2026.

State of Minnesota or Federal Funds: The RRWMB’s 2026 Budget does not include funds from the State of Minnesota or federal funds. The RRWMB is the fiscal agent or program manager for various projects and initiatives such as the following:

- **1998 Mediation Agreement:** Funds are allocated to the RRWMB by the Minnesota Department of Natural Resources (DNR). The Mediation Agreement is implemented by the Flood Damage Reduction Work Group (FDRWG). The allocation is \$264,000/year for the next two fiscal years starting July 1, 2025 – June 30, 2027.
- **River Watch Program:** This Program is implemented by the International Water Institute and funds of \$163,000 will expire March 30, 2026. Funds are allocated to the RRWMB by the Minnesota Pollution Control Agency.
- **5-year Monitoring Program:** This Program is managed by the FDRWG, and funds are allocated to the RRWMB by the Minnesota DNR. Funding of \$920,000 was received through a grant from the Legislative Citizen Commission on Minnesota Resources, with the grant expiring on June 30, 2028. Moore Engineering Incorporated is the lead contractor for this effort.
- **Red River Basin Riparian Habitat Program:** Funds of \$169,000 out of \$5,119,000 were received from the DNR via a grant through the Lessard Sams Outdoor Heritage Council. The RRWMB is the program manager, and the Minnesota Board of Water and Soil Resources (BWSR) is the fiscal agent. All other funds are directed to BWSR for acquiring permanent habitat easements, with the expiration date of June 30, 2028.

The RRWMB reserves the right to adjust the 2026 Budget during the 2026 calendar year. The RRWMB may enter into contracts with the State of Minnesota and federal government in 2026 when opportunities arise.

2026 APPROVED RRWMB BUDGET				Tuesday, July 8, 2025
PAGE 1 - Approved 2026 Operations Budget	2024 EOY Expenses	Approved 2025 Budget	Approved 2026 Budget	Comments
A. PAYROLL TAXES				
Medicare	\$ 3,978.66	\$ 4,100.00	\$ 5,200.00	
Social Security	\$ 17,012.14	\$ 17,000.00	\$ 22,500.00	
TOTAL PAYROLL TAXES	\$ 20,990.80	\$ 21,100.00	\$ 27,700.00	
B. PAYROLL/BENEFITS				
Payroll Expenses	\$ 241.00	\$ 208.00	\$ 275.00	
Wages	\$ 224,764.37	\$ 225,000.00	\$ 287,000.00	Federal COLA plus 2 %. Includes temporary staff moving to full-time with RRWMB.
Deferred Comp	\$ 600.00	\$ -	\$ -	Paid by Executive Director.
Employee Paid Dental	\$ 0.04	\$ -	\$ -	
FSA Administrative Fee	\$ 90.00	\$ 100.00	\$ 100.00	
Health Insurance	\$ 29,439.18	\$ 28,000.00	\$ 45,000.00	
Life Insurance	\$ 240.08	\$ 2,500.00	\$ 2,700.00	Supplemental life insurance of \$2,543.40 paid for by staff.
Short & Long Term Disability	\$ 4,005.35	\$ 2,700.00	\$ 4,800.00	
Benefits - Other	\$ 11,500.00	\$ 12,000.00	\$ 12,000.00	
Health Care Savings Plan	\$ 7,909.90	\$ 8,000.00	\$ 11,200.00	RRWMB match.
PERA	\$ 16,857.36	\$ 17,000.00	\$ 23,000.00	
TOTAL PAYROLL/BENEFITS	\$ 295,647.28	\$ 295,508.00	\$ 386,075.00	
C. EMPLOYEE EXPENSES				
Flight Expenses	\$ -	0.00	\$ 2,000.00	
Meals	\$ 1,411.04	\$ 2,700.00	\$ 3,000.00	
Mileage	\$ 335.00	\$ 2,000.00	\$ 700.00	
Misc. Expense	\$ -	\$ -	\$ -	
Parking Fees	\$ 49.50	\$ 300.00	\$ 300.00	
Staff Lodging	\$ 1,598.45	\$ 3,000.00	\$ 3,000.00	
TOTAL EMPLOYEE EXPENSES	\$ 3,393.99	\$ 8,000.00	\$ 9,000.00	
D. MANAGER EXPENSE				
Lodging	\$ 5,302.53	\$ 2,500.00	\$ 6,000.00	
Manager Comp/Recognition	\$ 2,217.19	\$ 1,700.00	\$ 2,500.00	
Meals	\$ 659.66	\$ 2,500.00	\$ 700.00	
Meeting Expense	\$ 7,870.68	\$ 7,000.00	\$ 8,000.00	
Mileage	\$ 22,461.08	\$ 25,000.00	\$ 23,000.00	
Per Diem	\$ 42,725.00	\$ 43,000.00	\$ 43,000.00	
TOTAL MANAGER EXPENSE	\$ 81,236.14	\$ 81,700.00	\$ 83,200.00	

PAGE 2 - Approved 2026 Operations Budget	2024 EOY Expenses	Approved 2025 Budget	Approved 2026 Budget	Comments
E. OFFICE OPERATIONS				
Advertising/Promotion	\$ 12,505.97	\$ 7,000.00	\$ -	R&J Broadcasting contact moved to publicity.
Auditing	\$ 8,000.00	\$ 10,000.00	\$ 10,000.00	
Bank Transactions Charges	\$ 18,519.81	\$ 900.00	\$ 1,000.00	
Communication/Phone	\$ 3,199.21	\$ 3,500.00	\$ 3,500.00	
Computer Consultant	\$ 6,707.84	\$ 8,000.00	\$ 8,000.00	IT and M-files consultants, technical support, and related items.
Computer Equipment	\$ 2,276.90	\$ 8,000.00	\$ 8,000.00	Computer hardware and related equipment.
Copier	\$ 3,585.23	\$ 3,600.00	\$ 4,000.00	
Educational Programs	\$ -	\$ 2,500.00	\$ 2,500.00	Staff training.
Equipment	\$ -	\$ 2,000.00	\$ 2,000.00	
Insurance	\$ 14,766.00	\$ 20,000.00	\$ 20,000.00	Board insurances - liability, property, cyber, worker comp, bond, and related coverages.
Meeting and Conference Registration	\$ 6,162.93	\$ 6,500.00	\$ 6,500.00	
Membership Fees	\$ 1,171.00	\$ 1,200.00	\$ 1,300.00	Includes dues.
Office Furniture	\$ 435.83	\$ 3,000.00	\$ 1,000.00	
Office Supplies	\$ 1,381.74	\$ 5,000.00	\$ 2,500.00	
Postage	\$ 763.56	\$ 1,000.00	\$ 1,200.00	
Printing and Binding	\$ -	\$ 1,500.00	\$ 1,500.00	
Subscriptions	\$ 4,094.14	\$ 4,500.00	\$ 5,500.00	Intuit (Quickbooks), Microsoft, Adobe, Constant Contact, and related items.
Technology	\$ 3,071.99	\$ 10,000.00	\$ 10,000.00	M-files/software and equipment.
Vehicle Fuel and Maintenance	\$ 1,791.72	\$ 3,500.00	\$ 3,500.00	
TOTAL OFFICE OPERATIONS	\$ 88,433.87	\$ 101,700.00	\$ 92,000.00	
TOTALS	\$ 489,702.08	\$ 508,008.00	\$ 597,975.00	

2026 APPROVED RRWMB BUDGET				Tuesday, July 8, 2025
Approved 2026 Public Relations Budget	2024 EOY Expenses	Approved 2025 Budget	Approved 2026 Budget	Comments
Publicity	\$ 9,746.28	\$ 10,000.00	\$ 10,000.00	LogotoPromo and promotional Items.
Public Information Consulting	\$ -	\$ 17,000.00	\$ 25,000.00	R&J Broadcasting contract.
RRWMB Communication and Outreach Committee	\$ -	\$ 10,000.00	\$ 10,000.00	Annual discretionary budget allowed by RRWMB.
FDRWG Publicity - RRWMB Share	\$ 6,514.50	\$ 5,000.00	\$ 5,000.00	
RRWMB Share of Annual Conference	\$ 9,042.34	\$ 10,000.00	\$ 10,000.00	
Webpage - Member Districts Cost Share	\$ -	\$ 3,500.00	\$ 3,500.00	
TOTAL PUBLIC RELATIONS	\$ 25,303.12	\$ 55,500.00	\$ 63,500.00	

2026 APPROVED RRWMB BUDGET				Tuesday, July 8, 2025
Approved 2026 Professional Services Budget	2024 EOY Expenses	Approved 2025 Budget	Approved 2026 Budget	Comments
Legal Counsel	\$ 66,321.77	\$ 55,000	\$ 67,000	
Federal Government Relations	\$ -	\$ -	\$ 69,000	Park Street Public.
State Government Relations	\$ 104,495.91	\$ 99,000	\$ 99,000	Park Street Public.
Airline Tickets	\$ -	\$ 1,500	\$ 1,500	
Conf. Fees	\$ -	\$ 300	\$ -	
Hotel	\$ -	\$ 2,000	\$ 2,000	
Meals	\$ -	\$ 1,000	\$ 1,000	
Mileage	\$ -	\$ 2,500	\$ -	
Phone	\$ -	\$ -	\$ -	Reimbursement of \$50/Month.
Contract Administrative Assistance	\$ 33,695.03	\$ 40,000	\$ -	
Reimbursement: Professional Services			\$ -	
TOTAL PROFESSIONAL SERVICES	\$ 204,512.71	\$ 201,300	\$ 239,500	

2026 APPROVED RRWMB BUDGET				Tuesday, July 8, 2025
Approved 2026 Technical Services Budget	2024 EOY Expenses	Approved 2025 Budget	Approved 2026 Budget	Comments
All LiDAR	\$ 1,517,718.80	\$ 224,014	\$ 45,000	\$92,000 remaining in current IWI LiDAR contract.
Technical Advisory Committee (TAC)	\$ 20,585.50	\$ 30,000	\$ 21,000	
TSAC Coordination - RRWMB Share	\$ 5,351.75	\$ 5,000	\$ 5,500	
Drainage Work Group	\$ 205.00	\$ -	\$ 1,000	
Wetland Conservation Act Review	\$ 19,213.30	\$ -	\$ 20,000	Shared expenses with Minnesota Watersheds.
Technical Expense: Other				
Rural Floodplain Mapping	\$ 44,809.28	\$ 100,000	\$ 100,000	
US Army Corps of Engineers (Feasibility Study)	\$ 1,938.00	\$ 97,221	\$ 97,000	Original allocation of \$97,000 in 2015, with approximately \$30,000 spent. Additional allocation of \$75,000 approved in 2019.
TOTAL TECHNICAL	\$ 1,609,821.63	\$ 456,235	\$ 289,500	

2026 APPROVED RRWMB BUDGET				Tuesday, July 8, 2025
Approved 2026 Program Funding Budget	2024 EOY Expenses	Approved 2025 Budget	Approved 2026 Budget	Comments
Programs, Initiatives, and Studies	\$ 17,619.67	\$ 100,000	\$ 100,000	
TOTAL PROGRAM FUNDING	\$ 17,619.67	\$ 100,000	\$ 100,000	
WATER QUALITY PROGRAM FUNDING				
New Base Funding Requests	\$ -	\$ 690,000	\$ 600,000	Anticipated amount based on 15% of levy receipts. JRWD not included.
Base Funding: Commitments From Prior Years	\$ 484,508.63	\$ 900,000	\$ 350,000	
Competitive Funding: Commitments From Prior Years	\$ 229,145.98	\$ -	\$ 350,000	
TOTAL WATER QUALITY FUNDING	\$ 713,654.61	\$ 1,590,000	\$ 1,300,000	
TOTAL PROGRAMS	\$ 731,274.28	\$ 1,690,000	\$ 1,400,000	

2026 APPROVED RRWMB Budget				Tuesday, July 8, 2025
Approved 2026 Project Budget - Flood Mitigation/Water Storage Projects	2024 EOY Expenses	Approved 2025 Budget	Approved 2026 Budget	Comments
Farmstead Ring Dikes	\$ 82,022.60	\$ 80,000	\$ 50,000	
Black River - RLWD	\$ 46,871.69	\$ -	\$ -	Project completed.
City of Perley - WRWD	\$ 625,000.00	\$ -	\$ -	Project completed.
Goose Prairie - WRWD	\$ 289,576.18	\$ -	\$ -	Project completed.
Newfolden - MSTRWD	\$ 203,153.55	\$ 400,000	\$ -	Anticipated to be closed out in 2025.
Property Acquisition - WRWD	\$ 26,296.78	\$ -	\$ -	Project completed.
JD 19/Nelson Slough - MSTRWD	\$ -	\$ 1,130,000	\$ 1,000,000	
Swift Coulee - MSTRWD	\$ -	\$ 250,000	\$ -	
Chiefs Coulee - RLWD	\$ -	\$ 107,000	\$ -	Anticipated to be closed out in 2025.
Pine Lake - RLWD	\$ -	\$ -	\$ -	
Turtle Cross Connection - RLWD	\$ -	\$ 100,000	\$ -	
Roseau Lake Bottom - RRWD	\$ 111,572.00	\$ 795,000	\$ 1,000,000	Does not include additional \$2 million reservation from April 2025.
Whitney Sites A and C - RRWD		\$ 800,000	\$ -	
Klondike - TRWD	\$ -	\$ 1,250,000	\$ 500,000	
Horseshoe Lake Project - TRWD	\$ -	\$ -	\$ -	
Redpath Project - BdSWD	\$ 3,639,899.84	\$ 2,183,000	\$ 2,000,000	
TOTAL FDR PROJECT FUNDING	\$ 5,024,392.64	\$ 7,095,000	\$ 4,550,000	

NOTES:

Projects No Longer Active	Original Commitment
Whitney Lakes Sites A and C	\$ 2,565,000.00
JD14/Lilac Ridge	\$ 2,161,000.00
Total	\$ 4,726,000.00

Additional Notes: The timing of reimbursement requests will affect final 2026 end-of-year disbursements for membership projects that are currently in the RRWMB funding process. RRWMB disbursement levels can be affected by the level of State of Minnesota bond and Congressionally Directed Spending funds received by RRWMB membership in 2026.

2026 APPROVED RRWMB BUDGET				Tuesday, July 8, 2025
Approved 2026 Parter Coordination Budget	2024 EOY Expenses	Approved 2025 Budget	Approved 2026 Budget	Comments
Red River Basin Coordinator	\$ 46,000	\$ 46,000	\$ 46,000	Annual allocation.
Red River Retention Authority	\$ 71,000	\$ 77,000	\$ 97,000	Annual allocation.
River Watch - RRWMB Portion	\$ 163,000	\$ 163,000	\$ 106,000	Annual allocation.
Red River Basin Commission	\$ 85,000	\$ 85,000	\$ 85,000	Annual allocation.
USGS Stream Gauging Contract	\$ 119,566	\$ 70,000	\$ 70,000	Annual allocation. RRWMB share is \$70,000 and membership share is \$50,000.
TOTAL PROGRAM FUNDING	\$ 484,566	\$ 441,000	\$ 404,000	

Partner Coordination Match - Calendar Year 2025

Tuesday, July 8, 2025

Item	RRWMB	Minnesota WDs/LGUs	RRJWRD and/or LGUs	State of MN	State of ND	Federal Govt	IJC - FERC	Canada - MB	Totals	RRWMB % of Total Line	RRWMB % of Grand Total
Red River Basin Coordinator	\$ 46,000	\$ -	\$ -	\$ 112,516	\$ -	\$ -	\$ -	\$ -	\$ 158,516	40.88%	1.59%
Red River Retention Authority	\$ 97,000	\$ -	\$ 97,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 194,000	50.00%	3.36%
River Watch Program	\$ 163,000	\$ 30,000	\$ 55,941	\$ 163,000	\$ 83,910	\$ -	\$ -	\$ -	\$ 495,851	32.87%	5.64%
Red River Basin Commission	\$ 85,000	\$ 15,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ -	\$ -	\$ 200,000	\$ 600,000	14.17%	2.94%
USGS Streamflow Monitoring	\$ 71,014	\$ 61,920	\$ 181,520	\$ 66,367	\$ 170,060	\$ 851,279	\$ 39,260	\$ -	\$ 1,441,420	4.93%	2.48%
Totals	\$ 462,014	\$ 106,920	\$ 434,461	\$ 441,883	\$ 353,970	\$ 851,279	\$ 39,260	\$ 200,000	\$ 2,889,787	15.75%	15.99%

Notes:

Red River Basin Coordinator: State amount includes salaries, benefits, and expenses.

River Watch Program: ND numbers to increase for next fiscal year.

Red River Basin Commission: Watershed districts that are not members of the RRWMB may be allocating more than \$15,000/year.

Tuesday, July 8, 2025

Approved 2026 RRWMB Budget	2024 EOY Expenses	% of 2024 EOY Expenses	Approved 2025 Budget	% of Approved 2025 Budget	Approved 2026 Budget	% of Total Approved 2026 Budget
Operations Budget	\$ 489,702.08	5.79%	\$ 508,008	4.92%	\$ 597,975	7.90%
Public Relations Budget	\$ 25,303.12	0.30%	\$ 55,500	0.54%	\$ 63,500	0.84%
Professional Services Budget	\$ 204,512.71	2.42%	\$ 201,300	1.95%	\$ 239,500	3.18%
Technical Budget	\$ 1,609,821.63	19.05%	\$ 456,235	4.42%	\$ 289,500	3.83%
Program Budget	\$ 731,274.28	8.65%	\$ 1,690,000	16.37%	\$ 1,400,000	18.56%
Project Budget - Flood Mitigation/Water Storage	\$ 5,024,392.64	59.44%	\$ 7,095,000	68.72%	\$ 4,550,000	60.33%
Partner Coordination Budget	\$ 367,566.00	4.35%	\$ 318,000	3.08%	\$ 404,000	5.36%
Totals	\$ 8,452,572.46	100.00%	\$ 10,324,043	100.00%	\$ 7,544,475	100.00%

Notes:
The Program Budget (Water Quality Program) and the Project Budget (Flood Mitigation/Water Storage Projects) are allocated directly back to RRWMB membership.



RRWMB RESOLUTION 2025R-20

Resolution to Recommend the 2026 Red River Levy to Member Watershed Districts

WHEREAS, the Red River Watershed Management Board (RRWMB) of Managers have determined that the Calendar Year 2026 Budget is critical for implementing and managing its Joint Powers Agreement, Bylaws, Governing Documents, Funding Strategy, Legislative Communication and Outreach Strategy, General Communication and Outreach Strategy, Strategic Plan, Adopted Policies, and its Vision, Mission, Purposes, and Strategic Goals collectively all referred to as the "RRWMB Organizational Documents";

WHEREAS, the RRWMB has thoughtfully considered the various budget and financial requirements needed to continue staff levels to oversee and manage the organization and the RRWMB affirms that the 2026 Budget will provide for overall operations, enhancement of services to its member watershed districts for calendar year 2026 in accordance with the RRWMB Organizational Documents, and for maintenance of a public office.

WHEREAS, the RRWMB has thoroughly considered current funding commitments and financial needs of its member watershed districts as they plan water storage, flood mitigation, habitat, and water quality projects related to and in conformance with the RRWMB Organizational Documents;

WHEREAS, the RRWMB has discussed and considered the need to provide funds for annually funded projects, programs, and initiatives that meet the intent and purpose of the RRWMB Organizational Documents;

WHEREAS, the RRWMB Budget and Finance Committee reviewed RRWMB finances and funding commitments on June 17, 2025 and recommended that the 2026 Red River Levy be set at 75 percent or 0.0003627 times the taxable market value on all taxable property within RRWMB member watershed districts;

THEREFORE, BE IT RESOLVED that the RRWMB Board of Managers hereby requests that member watershed districts operating pursuant to the RRWMB Joint Powers Agreement levy an ad valorem tax (Red River Levy) for calendar year 2026 in the amount of 0.0003627 times the taxable market value on all taxable property within their respective districts in accordance with provisions of Minnesota 1976 Sessions Law, Chapter 162, Section 1; as amended by laws of 1982, Chapter 474, Section 1; laws of 1983, Chapter 338; and laws of 1989 First Special Session, Chapter 1, Article 5, Section 45;



BE IT FURTHER RESOLVED that in accordance with said law each member watershed district retains one-half of the proceeds of said 2026 Red River Levy crediting those funds to the individual district's construction fund to be used for the development, construction, and maintenance of projects and programs of benefit to the district; and the proceeds from the remaining one-half of this levy be transmitted to the Red River Watershed Management Board, Robert L. Sip, Executive Director, 11 5th Avenue East, Suite B, Ada, MN 56510, to be credited to the general fund of the RRWMB and to be used for the development, construction, and maintenance of projects and programs of benefit to the Red River basin.

Resolution Number 2025R-20 was moved by Manager Ose, and seconded by Manager Vavra.

The question was on the adoption of the resolution and there were 7 yeas and 0 nays as follows:

WATERSHED DISTRICT (WD)	YEA	NAY	ABSTAIN	ABSENT
Bois de Sioux WD:				
• Linda Vavra (Delegate)	X			
• Jason Beyer (Alternate)				
Joe River WD:				
• John Finney (Delegate)	X			
• Shane Stewart (Alternate)				
Middle-Snake-Tamarac Rivers WD:				
• Bill Petersen (Delegate)	X			
• Lein Schiller (Alternate)				
Red Lake WD:				
• LeRoy Ose (Delegate)	X			
• Gene Tiedemann (Alternate)				
• Grant Nelson (Alternate)				
Roseau River WD:				
• Jason Braaten (Delegate)	X			
• LaVerne Voll (Alternate)				
Two Rivers WD:				
• Roger Anderson (Delegate)	X			
• Dan Money (Alternate)				
Wild Rice WD:				
• Greg Holmvik (Delegate)	X			
• Raymond Hanson (Alternate)				



Date: July 8, 2025

To: Red River Watershed Management Board (RRWMB) Member Watershed Districts

From: Robert L. Sip, RRWMB Executive Director

Subject: 2026 Red River Levy Notice

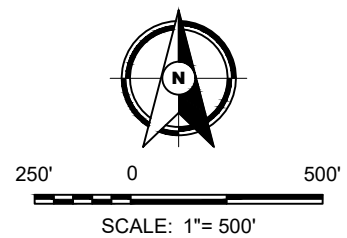
On July 8, 2025, the RRWMB Managers approved Resolution 2025R-20 (attached), requesting that its member watershed districts set the 2026 Red River Levy at 75 percent (0.0003627).

Final information about the approved 2026 Budget is forthcoming. In the coming months I will schedule a time to attend your regular board meetings to present the 2026 Budget and Levy to your Managers. Should you have any questions about the Budget or Levy in the interim, please contact me.

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**DENOTES APPROXIMATE LOCATION OF
PUSH PROBE SOIL BORING**



**BRAUN
INTERTEC**
The Science You Build On.

11001 Hampshire Avenue S
Minneapolis, MN 55438
952.995.2000
braunintertec.com

Drawing Information

Project No:
B2504028

Drawing No:
B2504028

Drawn By: JAG
Date Drawn: 6/23/25
Checked By: MH
Last Modified: 6/23/25

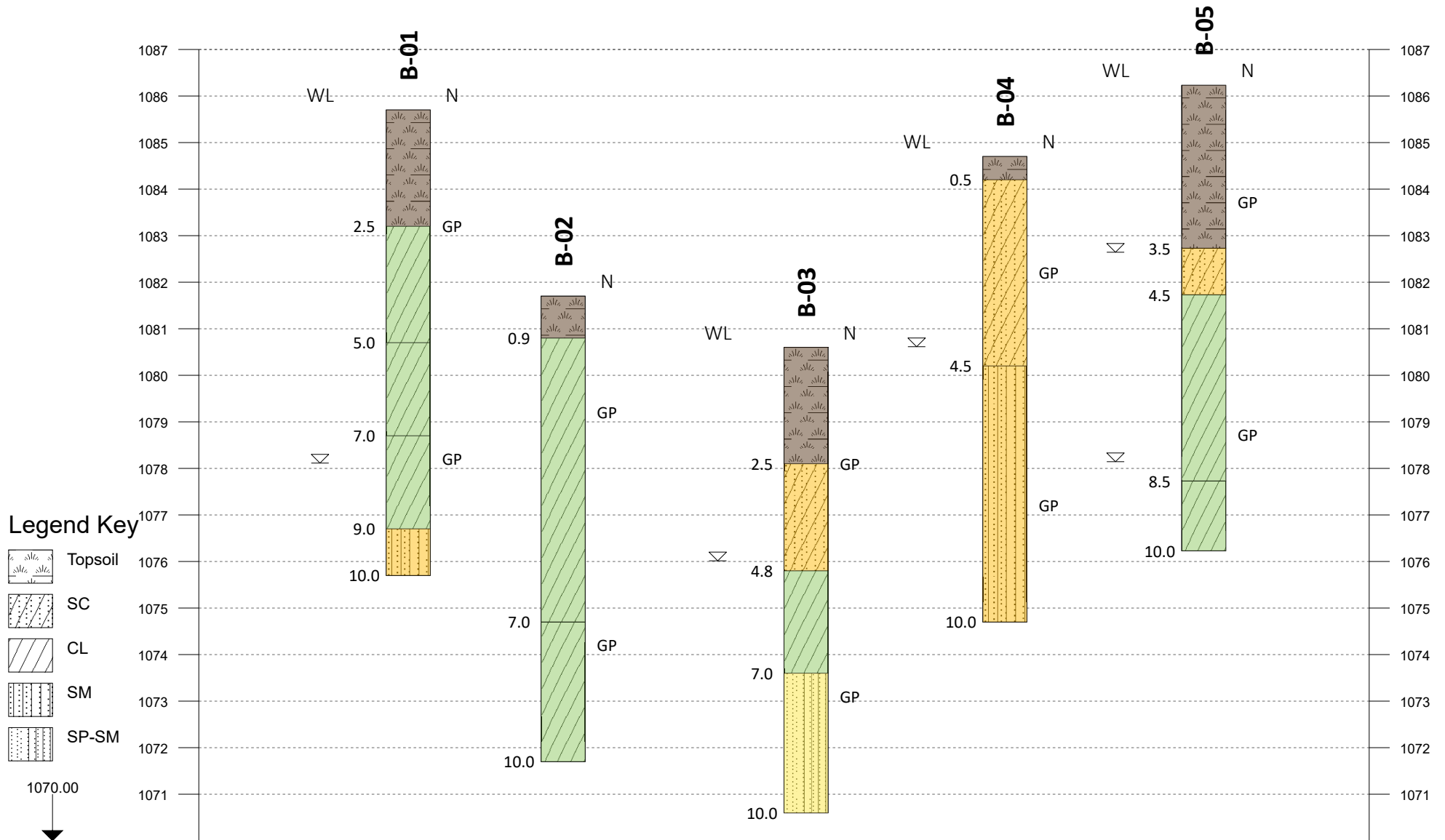
Project Information

Grant County Ditch 29

Northwest Quadrant of
T-174 and 260th Avenue

Herman, Minnesota

**Soil Boring
Location Sketch**



SECTION LINE 1

Fence Diagram

Geotechnical Evaluation

Grant County Ditch 29

NW Quadrant of T-174 and 260th Ave

Herman, Minnesota

Project ID: B2504028
 Vert. Scale: 1"= 3'
 Hor. Scale: NTS
 Date: 06/26/2025

B2504028 Braun Intertec Corporation Print Date:06/26/2025 B-01 page 1 of 1

Project Number B2504028 Geotechnical Evaluation Grant County Ditch 29 NW Quadrant of T-174 and 260th Ave Herman, Minnesota					BORING: B-02		
					LOCATION: Captured with RTK GPS.		
					DATUM: NAD 1983 HARN Adj MN Grant (US Feet)		
					NORTHING: 488348.4	EASTING: 128874.8	
DRILLER: Range Environmental		LOGGED BY: M.Haugstad		START DATE: 05/22/25	END DATE: 05/22/25		
SURFACE ELEVATION: 1081.7 ft		RIG: Subcontractor	METHOD: Direct Push	SURFACING: Field	WEATHER: Partly cloudy		
Elev./ Depth ft	Water Level	Description of Materials (Soil-ASTM D2488 or 2487; Rock-USACE EM 1110-1-2908)	Sample	Blows (N-Value) Recovery	q _p tsf	MC %	Tests or Remarks
1080.8 0.9		LEAN CLAY with SAND (CL), trace roots, black and gray, moist (TOPSOIL)		GP	1.25	16	Bulk sample obtained from 1 to 6 feet
		LEAN CLAY (CL), with Silt lenses, trace Gravel, trace Sand, brown and gray, moist, iron oxide staining (ALLUVIUM)					
1074.7 7.0		LEAN CLAY with SAND (CL), trace Gravel, dark brown and gray, moist (GLACIAL TILL) <i>Gray at 8 1/2 feet</i>		GP	1.5	21	LL=37, PL=15, PI=22 DD=106 pcf WD=127 pcf
1071.7 10.0		END OF BORING					Water not observed while drilling.
		Boring then backfilled with auger cuttings					

Project Number B2504028 Geotechnical Evaluation Grant County Ditch 29 NW Quadrant of T-174 and 260th Ave Herman, Minnesota					BORING: B-03		
					LOCATION: Captured with RTK GPS.		
					DATUM: NAD 1983 HARN Adj MN Grant (US Feet)		
					NORTHING: 488953.1	EASTING: 129047.5	
DRILLER: Range Environmental		LOGGED BY: M.Haugstad		START DATE: 05/22/25	END DATE: 05/22/25		
SURFACE ELEVATION: 1080.6 ft		RIG: Subcontractor	METHOD: Direct Push	SURFACING: Field	WEATHER: Partly cloudy		
Elev./ Depth ft	Water Level	Description of Materials (Soil-ASTM D2488 or 2487; Rock-USACE EM 1110-1-2908)	Sample	Blows (N-Value) Recovery	q _p tsf	MC %	Tests or Remarks
1078.1	≈	SANDY LEAN CLAY (CL), with Gravel and roots, black, moist (TOPSOIL)		GP	0.25	10	P200=24%
2.5		CLAYEY SAND with GRAVEL (SC), fine to coarse-grained, gray to brown, moist (ALLUVIUM)					
1075.8		LEAN CLAY (CL), trace Gravel, trace Sand, gray, wet (ALLUVIUM)	5				
4.8		POORLY GRADED SAND with SILT and GRAVEL (SP-SM), fine to coarse-grained, gray, wet (ALLUVIUM)					
1073.6				GP		28	DD=103 pcf WD=131 pcf
7.0						22	
1070.6		END OF BORING	10				Water observed at 4.5 feet while drilling.
10.0		Boring then backfilled with auger cuttings					
			15				
			20				
			25				
			30				

Project Number B2504028 Geotechnical Evaluation Grant County Ditch 29 NW Quadrant of T-174 and 260th Ave Herman, Minnesota					BORING: B-04		
					LOCATION: Captured with RTK GPS.		
					DATUM: NAD 1983 HARN Adj MN Grant (US Feet)		
					NORTHING: 489026.7	EASTING: 129784.4	
DRILLER: Range Environmental		LOGGED BY: M.Haugstad		START DATE: 05/22/25	END DATE: 05/22/25		
SURFACE ELEVATION: 1084.7 ft		RIG: Subcontractor	METHOD: Direct Push	SURFACING: Field		WEATHER: Partly cloudy	

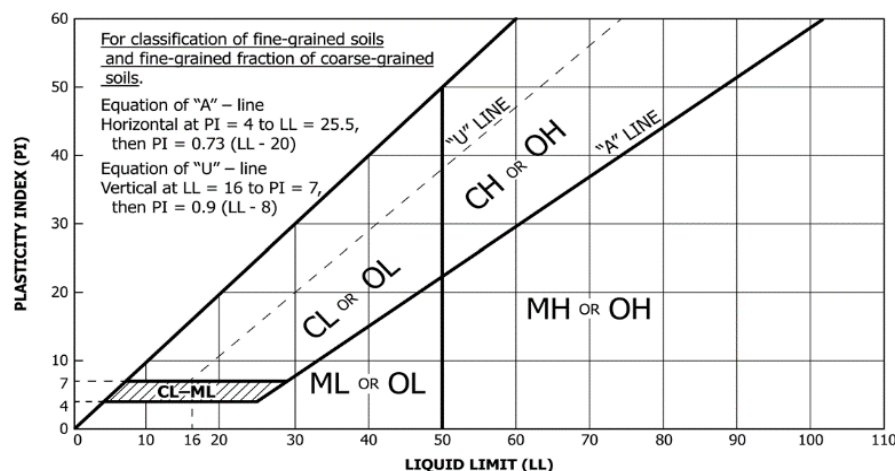
Elev./Depth ft	Water Level	Description of Materials (Soil-ASTM D2488 or 2487; Rock-USACE EM 1110-1-2908)	Sample	Blows (N-Value) Recovery	q _p tsf	MC %	Tests or Remarks
1084.2 0.5	 	LEAN CLAY (CL), trace Sand, trace roots, black, moist (TOPSOIL) CLAYEY SAND (SC), fine to medium-grained, brown and gray, moist (ALLUVIUM)		GP		13	Bag sample obtained from 1 to 6 feet
1080.2 4.5		Wet at 4 feet SILTY SAND (SM), fine-grained, brown and gray, wet, iron oxide staining (ALLUVIUM)		GP		20	P200=34% DD=116 pcf WD=139 pcf
1074.7 10.0		6-inch CLAY layer at 8 feet Fine to coarse -grained at 8 1/2 feet				26	
		END OF BORING	10				Water observed at 4.0 feet while drilling.
		Boring then backfilled with auger cuttings					
			15				
			20				
			25				
			30				

Project Number B2504028 Geotechnical Evaluation Grant County Ditch 29 NW Quadrant of T-174 and 260th Ave Herman, Minnesota					BORING: B-05		
					LOCATION: Captured with RTK GPS.		
					DATUM: NAD 1983 HARN Adj MN Grant (US Feet)		
					NORTHING: 489148.9	EASTING: 130198.3	
DRILLER: Range Environmental		LOGGED BY: M.Haugstad		START DATE: 05/22/25		END DATE: 05/22/25	
SURFACE ELEVATION: 1086.2 ft		RIG: Subcontractor	METHOD: Direct Push		SURFACING: Field		WEATHER: Partly cloudy

Elev./Depth ft	Water Level	Description of Materials (Soil-ASTM D2488 or 2487; Rock-USACE EM 1110-1-2908)	Sample	Blows (N-Value) Recovery	q _p tsf	MC %	Tests or Remarks
		LEAN CLAY with SAND (CL), black, moist (TOPSOIL)				20	
		<i>Brown with trace Gravel at 2 feet</i>		GP			
1082.7	Σ	<i>Black at 3 feet</i>				18	LL=36, PL=16, PI=20
3.5		CLAYEY SAND (SC), fine to medium-grained, brown and gray, wet (ALLUVIUM)					DD=113 pcf
1081.7		SANDY LEAN CLAY (CL), trace Gravel, brown and gray, moist, iron oxide staining (GLACIAL TILL)	5		2.75	20	WD=133 pcf
4.5		<i>Gray at 5 feet</i>		GP	1.25		DD=103 pcf
1077.7	Σ	<i>Wet SILTY SAND layer at 8 feet</i>					WD=124 pcf
8.5		LEAN CLAY with SAND (CL), gray, moist (GLACIAL TILL)			0.5	20	
1076.2		END OF BORING	10				Water observed at 3.5 feet while drilling.
10.0		Boring then backfilled with auger cuttings					Water observed at 8.0 feet while drilling.
			15				
			20				
			25				
			30				

Criteria for Assigning Group Symbols and Group Names Using Laboratory Tests ^A				Soil Classification	
				Group Symbol	Group Name ^B
Coarse-grained Soils (more than 50% retained on No. 200 sieve)	Gravels (More than 50% of coarse fraction retained on No. 4 sieve)	Clean Gravels (Less than 5% fines ^C)	$C_u \geq 4$ and $1 \leq C_c \leq 3^D$	GW	Well-graded gravel ^E
			$C_u < 4$ and/or ($C_c < 1$ or $C_c > 3$) ^D	GP	Poorly graded gravel ^E
		Gravels with Fines (More than 12% fines ^C)	Fines classify as ML or MH	GM	Silty gravel ^{EFG}
			Fines Classify as CL or CH	GC	Clayey gravel ^{EFG}
	Sands (50% or more coarse fraction passes No. 4 sieve)	Clean Sands (Less than 5% fines ^H)	$C_u \geq 6$ and $1 \leq C_c \leq 3^D$	SW	Well-graded sand ^I
			$C_u < 6$ and/or ($C_c < 1$ or $C_c > 3$) ^D	SP	Poorly graded sand ^I
		Sands with Fines (More than 12% fines ^H)	Fines classify as ML or MH	SM	Silty sand ^{FGI}
			Fines classify as CL or CH	SC	Clayey sand ^{FGI}
Fine-grained Soils (50% or more passes the No. 200 sieve)	Silts and Clays (Liquid limit less than 50)	Inorganic	PI > 7 and plots on or above "A" line ^J	CL	Lean clay ^{KLM}
			PI < 4 or plots below "A" line ^J	ML	Silt ^{KLM}
		Organic	Liquid Limit – oven dried <0.75	OL	Organic clay ^{KLMN}
			Liquid Limit – not dried <0.75		Organic silt ^{KLMQ}
	Silts and Clays (Liquid limit 50 or more)	Inorganic	PI plots on or above "A" line	CH	Fat clay ^{KLM}
			PI plots below "A" line	MH	Elastic silt ^{KLM}
		Organic	Liquid Limit – oven dried <0.75	OH	Organic clay ^{KLMP}
			Liquid Limit – not dried <0.75		Organic silt ^{KLMQ}
Highly Organic Soils		Primarily organic matter, dark in color, and organic odor		PT	Peat

- A. Based on the material passing the 3-inch (75-mm) sieve.
- B. If field sample contained cobbles or boulders, or both, add "with cobbles or boulders," or both" to group name.
- C. Gravels with 5 to 12% fines require dual symbols:
GW-GM well-graded gravel with silt
GW-GC well-graded gravel with clay
GP-GM poorly graded gravel with silt
GP-GC poorly graded gravel with clay
- D. $C_u = D_{60} / D_{10}$ $C_c = (D_{30})^2 / (D_{10} \times D_{60})$
- E. If soil contains $\geq 15\%$ sand, add "with sand" to group name.
- F. If fines classify as CL-ML, use dual symbol GC-GM or SC-SM.
- G. If fines are organic, add "with organic fines" to group name.
- H. Sands with 5 to 12% fines require dual symbols:
SW-SM well-graded sand with silt
SW-SC well-graded sand with clay
SP-SM poorly graded sand with silt
SP-SC poorly graded sand with clay
- I. If soil contains $\geq 15\%$ gravel, add "with gravel" to group name.
- J. If Atterberg limits plot in hatched area, soil is CL-ML, silty clay.
- K. If soil contains 15 to < 30% plus No. 200, add "with sand" or "with gravel", whichever is predominant.
- L. If soil contains $\geq 30\%$ plus No. 200, predominantly sand, add "sandy" to group name.
- M. If soil contains $\geq 30\%$ plus No. 200 predominantly gravel, add "gravelly" to group name.
- N. $PI \geq 4$ and plots on or above "A" line.
- O. $PI < 4$ or plots below "A" line.
- P. PI plots on or above "A" line.
- Q. PI plots below "A" line.



Laboratory Tests			
DD	Dry density, pcf	q_p	Pocket penetrometer strength, tsf
WD	Wet density, pcf	q_u	Unconfined compression test, tsf
P200	% Passing #200 sieve	LL	Liquid limit
MC	Moisture content, %	PL	Plastic limit
OC	Organic content, %	PI	Plasticity index

Particle Size Identification

Boulders..... over 12"
Cobbles..... 3" to 12"
Gravel
Coarse..... 3/4" to 3" (19.00 mm to 75.00 mm)
Fine..... No. 4 to 3/4" (4.75 mm to 19.00 mm)
Sand
Coarse..... No. 10 to No. 4 (2.00 mm to 4.75 mm)
Medium..... No. 40 to No. 10 (0.425 mm to 2.00 mm)
Fine..... No. 200 to No. 40 (0.075 mm to 0.425 mm)
Silt..... No. 200 (0.075 mm) to .005 mm
Clay..... < .005 mm

Relative Proportions^{L,M}

trace..... 0 to 5%
little..... 6 to 14%
with..... $\geq 15\%$

Inclusion Thicknesses

lens..... 0 to 1/8"
seam..... 1/8" to 1"
layer..... over 1"

Apparent Relative Density of Cohesionless Soils

Very loose 0 to 4 BPF
Loose 5 to 10 BPF
Medium dense..... 11 to 30 BPF
Dense..... 31 to 50 BPF
Very dense..... over 50 BPF

Consistency of Cohesive Soils

Blows Per Foot Approximate Unconfined Compressive Strength

Very soft..... 0 to 1 BPF..... < 0.25 tsf
Soft..... 2 to 4 BPF..... 0.25 to 0.5 tsf
Medium..... 5 to 8 BPF..... 0.5 to 1 tsf
Stiff..... 9 to 15 BPF..... 1 to 2 tsf
Very Stiff..... 16 to 30 BPF..... 2 to 4 tsf
Hard..... over 30 BPF..... > 4 tsf

Moisture Content:

Dry: Absence of moisture, dusty, dry to the touch.
Moist: Damp but no visible water.
Wet: Visible free water, usually soil is below water table.

Drilling Notes:




Blows/N-value: Blows indicate the driving resistance recorded for each 6-inch interval. The reported N-value is the blows per foot recorded by summing the second and third interval in accordance with the Standard Penetration Test, ASTM D1586.

Partial Penetration: If the sampler could not be driven through a full 6-inch interval, the number of blows for that partial penetration is shown as #/x" (i.e. 50/2"). The N-value is reported as "REF" indicating refusal.









Recovery: Indicates the inches of sample recovered from the sampled interval. For a standard penetration test, full recovery is 18", and is 24" for a thinwall/shelby tube sample.

WOH: Indicates the sampler penetrated soil under weight of hammer and rods alone; driving not required.

WOR: Indicates the sampler penetrated soil under weight of rods alone; hammer weight and driving not required.

Water Level: Indicates the water level measured by the drillers either while drilling (, at the end of drilling (, or at some time after drilling ().

Sample Symbols

	Standard Penetration Test		Rock Core
	Modified California (MC)		Thinwall (TW)/Shelby Tube (SH)
	Auger		Texas Cone Penetrometer
	Grab Sample		Dynamic Cone Penetrometer

526 10th St NE, Suite 300
PO Box 485
West Fargo, ND 58078
Phone: 701-232-8701

Client:

Bois De Sioux Watershed District
704 Hwy 75 S
Wheaton, MN 56296

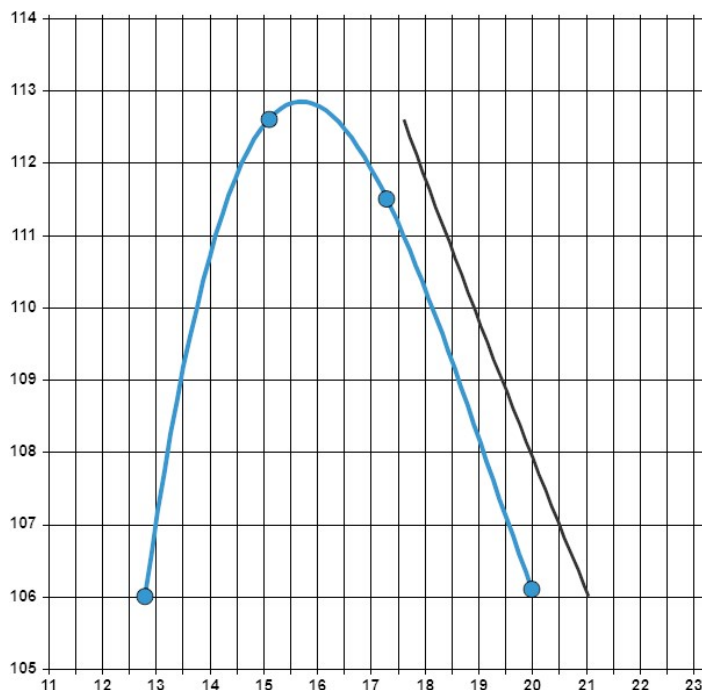
Project:

B2504028
Grant County Ditch 29
NW Quadrant of T-174 and 260th Ave
Herman, MN

Sample Information

Sample Number:	661963	Alternate ID:	P-02
Boring Number:	GP-02	Depth (ft):	1'-6"
Sample From:	Auger Cuttings	Sampled By:	Drill Crew
Sample Date:	05/22/2025		
Received Date:	06/12/2025	Lab:	526 10th Street NE, Suite 300, West Fargo, ND
Tested Date:	06/16/2025	Tested By:	Lage, Andrew

Laboratory Data



Proctor ID:	P-02		
Maximum Dry Density (pcf):	112.8		
Optimum Moisture (%):	15.7		
Method:	Method A		
Preparation Method:	Moist		
Rammer Type:	Manual Round		
Specific Gravity:	2.65		
Specific Gravity Source:	Assumed		
Passes #200 (%):	57.7	Retained #200 (%):	42.3
Retained On 3/4 (%):	0	Retained On 3/8 (%):	0
Retained On #4 (%):	1	Passing #4 (%):	99

Classification: Sandy Lean Clay with trace Gravel (CL), Brown/Gray Mix

General

526 10th St NE, Suite 300
PO Box 485
West Fargo, ND 58078
Phone: 701-232-8701

Client:

Bois De Sioux Watershed District
704 Hwy 75 S
Wheaton, MN 56296

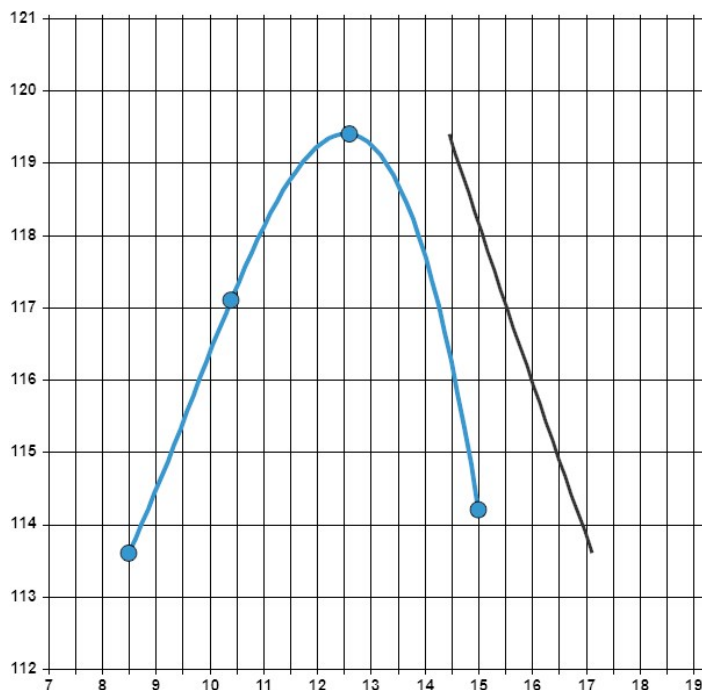
Project:

B2504028
Grant County Ditch 29
NW Quadrant of T-174 and 260th Ave
Herman, MN

Sample Information

Sample Number:	661962	Alternate ID:	P-01
Boring Number:	GP-04	Depth (ft):	1' - 6'
Sample From:	Auger Cuttings	Sampled By:	Drill Crew
Sample Date:	05/22/2025		
Received Date:	06/12/2025	Lab:	526 10th Street NE, Suite 300, West Fargo, ND
Tested Date:	06/16/2025	Tested By:	Lage, Andrew

Laboratory Data



Proctor ID:	P-01		
Maximum Dry Density (pcf):	119.4		
Optimum Moisture (%):	12.5		
Method:	Method A		
Preparation Method:	Moist		
Rammer Type:	Manual Round		
Specific Gravity:	2.65		
Specific Gravity Source:	Assumed		
Passes #200 (%):	38.3	Retained #200 (%):	61.7
Retained On 3/4 (%):	0	Retained On 3/8 (%):	0
Retained On #4 (%):	1	Passing #4 (%):	99

Classification: Clayey Sand with trace Gravel (SC), Brown/Gray Mix

General

Senator Jordan Rasmusson
Senate District 9

Minnesota Senate Building
95 University Ave West
St. Paul, MN 55155-1606

Phone: (651) 296-4875
E-mail: sen.jordan.rasmusson@mnsenate.gov



Senate

State of Minnesota

July 10, 2025

Minnesota Department of Natural Resources
c/o Mr. Matthew Bauman, Flood Hazard Mitigation Grant Assistance Program Manager
500 Lafayette Rd Box 25
St Paul, MN 55155-4025

Dear Mr. Bauman,

Please accept this letter of support for the Bois de Sioux Watershed District's application for Flood Hazard Mitigation Grant Funding on behalf of the Redpath Impoundment Project. My familiarity with the Redpath Impoundment includes participation on-site during the 2023 Groundbreaking Ceremony and inclusion of the project on the 2023 Minnesota Senate Capital Investment Tour.

As you are aware, the design of the Redpath Flood Impoundment was developed by the Bois de Sioux Watershed District guided by the tenants of the Red River's cooperative Mediation Agreement and participation with dedicated members of the Flood Damage Reduction Workgroup and Project Team. It is a sizeable endeavor, providing 19,000 acre-feet of gated storage.

I recommend this project for funding based on the Bois de Sioux Watershed District's proven record of:

- successful project implementation and construction
- adequate sources of matching funds
- demonstrated commitment to the pursuit of complex projects that increase protection to local and regional infrastructure from flood damages

The Redpath Impoundment Project is a model example of what can be accomplished when landowners and local, regional, and state government entities work together to solve shared problems. By controlling upstream flows on the Mustinka River, the Redpath Impoundment Project will increase the flood mitigation effectiveness and robustness of downstream federal dam facilities.

I appreciate the important work conducted under the Flood Hazard Mitigation Grant Program and encourage you to continue to fund the construction of this sizeable project.

Sincerely,

A handwritten signature in black ink, reading "Jordan Rasmusson". The signature is written in a cursive style with a large, looped "J" and a stylized "R".

Jordan Rasmusson

State Senator

District 09

**BOIS DE SIOUX WATERSHED DISTRICT
RECORDS RETENTION SCHEDULE**

Updated:
01/17/23

SECTION/RECORD SERIES TITLE	DESCRIPTION	RETENTION PERIOD	ARCHIVAL? (Y/N)	Classification
ADMINISTRATION				
ADVISORY AND TECHNICAL COMMITTEES	Agendas, minutes, reports, related documents	Retain 10 years, then may be transferred to state archives		Public
AFFIDAVITS OF MAILING		6 years		Public
AFFIDAVITS OF PUBLICATION	General notices, including project public hearings	6 years		Public
AFFIDAVITS OF PUBLICATION	Resolutions, rules	Permanent		Public
AGENDA AND PACKET MATERIALS	Complete record of information relevant to Board Manager meetings	Retain permanently or transfer to the state archives	Y	Public
ANNUAL REPORTS		10 years, then transfer to state archives	Y	Public
ATTORNEY'S OPINIONS	Correspondence relating to attorney's legal opinions and related records	Retain permanently or transfer to the state archives	Y	Public/Private-not public
BIDS/CONTRACTS FOR CIP		Permanent		Public
BIDS, RFPs, AND QUOTATIONS	Accepted, noncapital projects	10 years after completion of project		Public/not public
BIDS, RFPs, AND QUOTATIONS	Rejected, noncapital projects	6 years		Public/protected not public until all bids opened
BUDGETS	Official copy	Retain permanently or transfer to the state archives	Y	Public
AGREEMENTS & CONTRACTS	Not otherwise scheduled herein	10 years after paid and audited		Public
CONTRACTS/AGREEMENTS	Copies of contracts and agreements entered into with agencies and businesses and other pertinent information, i.e., selection process of vendor, equipment and bid specifications	10 years after contract has expired	N	Public
CONSULTANT CONTRACTS		10 years		Public

SECTION/RECORD SERIES TITLE	DESCRIPTION	RETENTION PERIOD	ARCHIVAL? (Y/N)	Classification
CONTRACT FILES	Contracts for purchase/lease/sale of services, equipment, and property	6 years or after audit		Public
CORRESPONDENCE - CONSTITUENTS		6 years, then archive if historical		Private/public
CORRESPONDENCE - MUNICIPALITIES, STATE AGENCIES		6 years, then archive if historical		Private/public
CORRESPONDENCE - ENGINEER		10 years, then transfer to state archives		Private/public
CORRESPONDENCE - FINANCIAL		6 years, then transfer to state archives		Private/public
CORRESPONDENCE - TRANSITORY MESSAGES	Transitory messages, email, social media, or phone messages of short-term interest which are considered incidental and non-vital correspondence	Until read		Private/public
CORRESPONDENCE - POLICY	Administrator/Executive correspondence and subject files of a policy making nature	3 years then transfer to the state archives for selection and disposition	Y	Private/public
CORRESPONDENCE - ROUTINE	Routine correspondence and memorandums between administration and other agencies	3 years	N	Private/public
DRAFTS	Drafts, duplicates, notes, and other documents that have not become part of an official transaction, not otherwise scheduled herein	3 years		Public
GOVERNANCE - BYLAWS		Retain permanently or transfer to the state archives		Public
GOVERNANCE - POLICIES		Until superseded		Public
GOVERNANCE - RULES		Until superseded		Public
GOVERNANCE - RESOLUTIONS		Permanent		Public

SECTION/RECORD SERIES TITLE	DESCRIPTION	RETENTION PERIOD	ARCHIVAL? (Y/N)	Classification
GRANTS	State and Federal	6 years after grant agreement expires unless agreement dictates otherwise	N	Public
HISTORICAL DATA/PHOTOGRAPHS		Retain permanently or transfer to the state archives	Y	Public
INVENTORIES	Equipment, supplies, etc.	Until superseded		Public
LAWSUITS - GENERAL	Attorney's opinions, testimony, court depositions, correspondence, etc.	7 years after settlement	N	Private/public
LEASES		10 years after expiration of lease		Public
LEGISLATIVE FILE	Records on pending legislation pertinent to District	Review annually and dispose of obsolete material	N	Public
LEVY TAX FILES	Tax levies, related correspondence	6 years then transfer to state archives	Y	Public
MEETING RECORDINGS	Tape recordings of meetings	Tapes may be reused or discarded 1 year after formal approval of written minutes. Tape recordings cannot be the permanent record	N	Public
MEETING MINUTES, RECORDINGS - CLOSED MEETINGS		Tapes and other recordings may be discarded 3 years after meeting, unless regarding real estate (see following row)		Public
MEETING MINUTES, RECORDINGS - CLOSED MEETINGS - REAL ESTATE		Tapes and other recordings may be discarded 6 years after purchase or sale is completed or abandoned for real estate negotiations		Public

SECTION/RECORD SERIES TITLE	DESCRIPTION	RETENTION PERIOD	ARCHIVAL? (Y/N)	Classification
MINUTES	Board Managers, Committees, and special task forces	Retain permanently or transfer to the state archives	Y	Public
MEMBERSHIP ASSOCIATION DOCUMENTS (MAWD, ETC.)		3 years	N	Public
NEWSLETTERS	Generated by District	10 years		Public
NOTICES	Official District meetings	6 years		Public
OATHS OF ALL OFFICERS		10 years	N	Public
PERMITS & PERMIT APPLICATIONS	Watershed permits	Retain permanently	N	Public
PRESS RELEASES		1 year then transfer to the state archives for selection and disposition	Y	Public
PROCEDURES MANUALS		Until superseded	N	Public
TECHNICAL INFORMATION - DISTRICT	Printed material regarding the District	10 years, then transfer to the state archives for selection and disposition		Public
TECHNICAL INFORMATION - NOT DISTRICT	Printed material not regarding the District	Discard when no longer needed		Public
REAL ESTATE				
AERIAL SURVEY PRINTS	Prints of hard aerial surveys showing details of various tracts of land	Destroy when superseded	N	Public
BIDS/ESTIMATES/APPRAISALS FOR REAL PROPERTY		10 years		Public/protected not public until all bids opened
DEEDS		Retain until property is sold, then transfer to new owner; maintain copy permanently		Public
DITCH RECORDS		Permanent		Public
EASEMENTS - PERMANENT		Permanent		Public

SECTION/RECORD SERIES TITLE	DESCRIPTION	RETENTION PERIOD	ARCHIVAL? (Y/N)	Classification
EASEMENTS - TEMPORARY		Discard after project completion or when no longer needed, whichever is later		Public
HAZARDOUS MATERIALS REPORTS	Phase I and II reports, leaking underground storage tank reports	Retain permanently		Public
PROPERTY SURVEYS		Permanent		Public
RIGHT OF WAY DOCUMENTS		Permanent	N	Public
TRANSACTION RECORDS		10 years after sale of property		Public/Confidential/Protected not public
BONDS				
CONTRACTOR LICENSE BONDS	Certificate of insurance, application, etc.	6 years after completion of contract		Public
FIDELITY BONDS - MANAGERS		6 years after completion of service by manager		Public
PERFORMANCE BONDS		6 years after completion of contract		Public
PERMIT FINANCIAL ASSURANCES - BONDS, LETTERS OF CREDIT		6 years after permit closure (retain copy if original returned to provider)		Public
FINANCIAL & ACCOUNTING				
ACCOUNTS PAYABLE REGISTER	Lists of checks paid out of District fund	6 years	N	Public
AUDIT REPORTS/ANNUAL FINANCIAL REPORTS		Permanent		Public
BANK STATEMENTS	Slips, bonds, and reconciliations	6 years	N	Public
BILLING CLAIMS	Monthly expense records for District expenses, purchase orders, invoices, claim forms, accounts payable forms, etc.	6 years	N	Public
BILLING STATEMENTS		6 years		Public

SECTION/RECORD SERIES TITLE	DESCRIPTION	RETENTION PERIOD	ARCHIVAL? (Y/N)	Classification
BUDGET SUPPORT WORKING PAPERS	Budget proposals; approved budget. Includes supporting data and monthly budget report	3 years	N	Public
CHECKS - PAID & RETURNED	Accounts payable; payroll	6 years		Public/private
CHECKS - RECEIPT REGISTERS	Numerical list of checks/vouchers issued	Permanent		Public
DEPOSIT SLIPS		6 years		Public
EXPENDITURE REPORTS - MONTHLY SUMMARIES		3 years		Public
EXPENDITURE REPORTS - YEAR END SUMMARIES		Permanent		Public
GENERAL LEDGER - GENERAL, MONTH-END	A listing of all payments, collections, cash balances, and interfund transfers	Permanent	N	Public
INVESTMENT RECORDS	Investment records, daily activity worksheets, bank copies of fund transfers, investment worksheets	6 years	N	Public
PAYROLL LEDGER / JOURNAL	Payroll history, year-end report	Permanent		Public/private
PAYROLL REPORTS - STATE & FEDERAL	State withholding, federal withholding & FICA	10 years		Public/private
PENSION & RETIREMENT PLAN		Permanent		Public/private
PLEDGED SECURITIES FOR SAFEKEEPING OF DISTRICT FUNDS	Securities pledged as collateral for deposits over FDIC Limits	3 years after audit	N	Public
PURGED ACCOUNTS		6 years (irrespective of audit)		Public
RECEIPTS & RECEIPT BOOKS	Records documenting cash received	6 years, do not archive		Public
RECORD AND FUND FOR EACH DRAINAGE SYSTEM ESTABLISHED		Permanent	N	Public
TAX RECEIPTS	Receipts showing date, amount paid, and who paid the tax	10 years	N	Public
TIME SHEETS	Originals or electronic	6 years		Public/private
W-2 STATEMENTS - EMPLOYER'S COPY		6 years		Public/private
W-4 FORM ORIGINALS		Until replaced		Public/private

SECTION/RECORD SERIES TITLE	DESCRIPTION	RETENTION PERIOD	ARCHIVAL? (Y/N)	Classification
WORKERS' COMPENSATION REPORTS		20 years		Public/private
1099 STATEMENTS		6 years		Public/private
INSURANCE				
INSURANCE AGENTS' SERVICE AGREEMENTS		6 years after expiration		Public
INSURANCE POLICIES	Automobile, fire, or other perils; property; public officials; general liability; umbrella policy	6 years after expiration		Public
WORKERS' COMPENSATION	Claim register	Permanent		Public
WORKERS' COMPENSATION	Policies	6 years after expiration		Public
PERSONNEL & HUMAN RESOURCES				
AFFIDAVIT OF PUBLICATION FOR JOB OPENING		3 years		Public
APPLICANT DATA - GENERAL	Applications, resumes, letters of recommendation, affirmative action forms, certification of test/examination results, list of qualified applicants, ranking, interview notes, reference checks, records that relate to posting, recruitment, selection, and appointment to each position. If hired, application, etc., becomes part of employee personnel file	3 years or length of eligibility if longer	N	Public/private
APPLICANT DATA - BACKGROUND CHECKS, HIRED	Background checks conducted by third party (info subject to FCRA)	6 years after employee's termination or 6 years after date of background check whichever is longer	N	Public/private
APPLICANT DATA - BACKGROUND CHECKS, NOT HIRED		30 days		Not public

SECTION/RECORD SERIES TITLE	DESCRIPTION	RETENTION PERIOD	ARCHIVAL? (Y/N)	Classification
ATTENDANCE RECORDS	Sick leave, paid and unpaid leave requests, compensations, time sheets, part time claims	3 years	N	Public/private
BENEFIT ENROLLMENT FORMS	Employee's medical, dental, deferred compensation, election forms	6 years after employee's termination	N	Private
BENEFITS PLAN	Includes insurance, health care, deferred compensation, etc.	Until superseded or 6 years after coverage lapses	N	Public
EMPLOYEE MEDICAL RECORDS	Any information concerning the health status of an employee which is made or maintained by a physician, nurse, or other health care personnel or technician, including medical and employee questionnaires or histories, medical exams, medical opinions, descriptions of treatments and prescriptions, and employee medical complaints. Should not be kept in employee's personnel file.	6 years after employee's termination	N	Private
EMPLOYMENT CONTRACTS		5 years after expiration		Public
FAMILY MEDICAL LEAVE ACT DOCUMENTS		3 years in medical file, not in employee personnel file		Private
GRIEVANCE FILES		6 years after separation, not in employee personnel file		Public/private
JOB DESCRIPTIONS	District retains a position description history on the various positions within the District	Until superseded	N	Public

SECTION/RECORD SERIES TITLE	DESCRIPTION	RETENTION PERIOD	ARCHIVAL? (Y/N)	Classification
PAY EQUITY IMPLEMENTATION REPORT	State mandated report filed with Department of Employee Relations consisting of pay and job class information	Until superseded	N	Public
PAYROLL RECORD	Master copy	Permanent		Public/private
PERSONNEL FILES	Records on each employee such as applications, references, performance evaluation, job performance appeals, job descriptions, reprimands, resignation letters, exit interviews, training records, etc. Certain records should NOT be retained in employees personnel files: medical records, health insurance information, I-9 forms, child support obligation records, investigations, or any other record which, in its presence, may raise an inference of discrimination. All originals are to be maintained by the District	6 years after employee's termination. Destruction approval is contingent upon retention of master copy of payroll register or record	N	Public/private
PERSONNEL POLICIES & PROCEDURES, ADMINISTRATIVE POLICIES		Until superseded		Public
UNEMPLOYMENT CLAIMS		8 years	N	Public/private
UNEMPLOYMENT CLAIMS - COMPENSATION		6 years		Public/private
PROJECTS				
BWSR GRANTS DICTATE THAT PROJECT RECORDS MUST BE KEPT 10 YEARS PAST THE USEFUL LIFE OF THE PROJECT (WHICH MAY BE 10 YEARS, 25 YEARS, OR PERMANENT)				
BIDS	Projects	10 Years after project completed	N	Public/protected not public until all bids opened

SECTION/RECORD SERIES TITLE	DESCRIPTION	RETENTION PERIOD	ARCHIVAL? (Y/N)	Classification
BIDS - REJECTED	Rejected for large District purchases and projects	10 Years	N	Public/protected not public until all bids opened
BOARD DOCUMENTS - RESOLUTIONS, FINDINGS, ORDERS		10 years, then transfer to state archives		Public
CONTRACTS - NON-PETITIONED PROJECTS		10 years, then transfer to state archives		Public
CONTRACTS - PETITIONED PROJECTS		Permanent		Public
INSPECTION AND FIELD CONSTRUCTION REPORTS	Including project log records, notes pertaining to specific contracts or agreements	6 years after contract expiration	Y	Public
PETITIONS	For projects	10 years, then transfer to state archives	Y	Public
PLANS & SPECS	Construction	6 years after receipt of as-builts		Public
PROJECT RECORDS	Should be retained permanently if project has historical value, or is a major capital improvement	Permanent if project is historical or major;		Public
PROJECT RECORDS	Should be retained permanently if project has historical value, or is a major capital improvement	6 years if not a historical or major project		Public
PUBLIC HEARING DOCUMENTS, PETITIONED & NON-PETITIONED PROJECTS	Notices, written testimony, audio	10 years, then transfer to state archives	Y	Public
SURVEY / RESEARCH RAW DATA		While active		Public
SURVEYS AND PROJECT REPORTS	Reports detailing the documentation process	Permanent	N	Public
SURVEYS AND TOPOGRAPHICAL MAPS	Miscellaneous	Permanent	N	Public
WAGE ASSIGNMENTS		6 years	N	Public
WATERSHED AND DITCH FOLDERS	Viewer reports and costs and benefits	Permanent	N	Public

SECTION/RECORD SERIES TITLE	DESCRIPTION	RETENTION PERIOD	ARCHIVAL? (Y/N)	Classification
PROGRAMS				
WATER QUALITY, LAKE ELEVATION, STREAM FLOW	Field notes and raw data	Retain until final report completed		Public
WATER QUALITY, LAKE ELEVATION, STREAM FLOW	Final reports	Permanent or transfer to state archives		Public
PUBLIC OPINION SURVEYS		Permanent or transfer to state archives		Public
PLANS - WATERSHED MANAGEMENT PLANS		Permanent or transfer to state archives		Public

Approved: 12/16/2021
Effective: 12/16/2021

POLICIES AND PROCEDURES FOR PUBLIC ACCESS TO DOCUMENTS & DATA PROTECTION

Public access to the data of public bodies is governed by the Minnesota Government Data Practices Act (MGDPA). The MGDPA states that data of public bodies are to be available to the public unless specifically exempted under the law, in cases where individual privacy would be violated, or where other valid concerns outweigh the interest in public availability.

The District recognizes the public interest in open access to its data as well as the public interest that requires that certain types of data not be publicly available. It is the intent of the District to comply fully with the MGDPA and, where the MGDPA allows for the exercise of judgment, to exercise that judgment consistent with the public interests underlying the law.

This policy is adopted pursuant to Minn. Stat. § 13.03, subd. 2, which states that every public body shall establish procedures to implement the MGDPA. If any provision or part of this policy conflicts with the MGDPA, the MGDPA will supersede this policy.

The District's Administrator is designated as the Data Practices Compliance Official, at:
Bois de Sioux Watershed District
704 Highway 75 South
Wheaton, MN 56296
Phone #: 320-563-4185 Fax #: 320-563-4987 Email: bdswd@runestone.net

Rights of the Public to Request Public Data

The MGDPA presumes that all government data are public unless a state or federal law says the data are not public. Government data means all recorded information a government entity has, including paper, email, flash drives, CDs, DVDs, photographs, etc.

You have the right to inspect, free of charge, all public data kept by the District. You also have the right to get copies of public data. The MGDPA allows government entities to charge for copies. You have the right to inspect data, free of charge, before deciding to request copies.

Rights of Minors

A minor employee of the District may provide a written request to the District to prohibit the release of their private data to a parent or guardian. Upon hire, minors will be given a copy of the District's policies.

How to Request Public Data

The public can request to inspect data at the District office or request copies of public data kept by the District. Requests to inspect or receive copies of the District's data, and all other inquiries regarding the MGDPA, are encouraged to be made in writing, signed by the requester, and delivered by U.S. mail, facsimile, scanned and emailed, or hand delivered during business hours, addressed to

the “Data Practices Compliance Official,” at the address above.

The request should include:

- 1) A statement that the requester is making a request for public data under the Minnesota Government Data Practices Act (Minnesota Statutes, Chapter 13);
- 2) Describe whether the requester would like to inspect the data, have copies of the data, or both; and
- 3) Provide a clear description of the data the requester would like to inspect or have copied.

The requester is not required to identify themselves or explain the reason for the data request. However, the requester may need to provide the District with personal information for practical reasons (for example: an address to mail copies or ID to release personal information of the subject). Basic contact information may be needed to get further details about the request or to respond to the request.

How the District Will Respond

In the event the requester desires to inspect the District’s data, the Data Practices Compliance Official will gather the documents of interest, separate any documents to be withheld from inspection, and see to it that someone is available to assist with the inspection. The Data Practices Compliance Official may utilize the services of the District’s attorney to review requested data before distributing the data to the requester. District files may not be removed from the office.

The District will follow the MGDPA Policy of scheduling inspections within a reasonable time of the request. The response time will vary depending on the size/complexity of the request, and also the number of requests made in a given period of time. The District may need to clarify the scope of the request with the requester.

- If the District does not have the data, the District will notify the requester within 10 business days.
- If the District has the data, but is not allowed to give it to the requester, the District will tell the requester as soon as reasonably possible and identify the law that prevents the District from providing the data.
- If the District has the data, and the data is/are public, the District will respond to the request appropriately and promptly, within a reasonable amount of time in accordance with the following:
 - Arrange a date, time, and place for the requester to inspect the data at the District office; or
 - The requester may choose to pick-up the requested copies, or have the request mailed/emailed to them. The District will provide electronic copies (such as email or CD-ROM) upon request, if the District maintains the data in that format and can reasonably make a copy.

The MGDPA does not require the District to create or collect new data in response to a data request, or to provide data in a specific form or arrangement if the data is not kept in that form or arrangement.

For example, if the data exists on paper only, the District is not required to create electronic documents to respond to a data request. If the District agrees to create data in response to a data request, the District will work with the requester on the details of the request, including consideration of cost and response time.

The District is not required to respond to questions that are not about the data requests or requests for government data.

Costs to Members of the Public

There is no cost to inspect documents.

If 99 paper copies or less are requested, the requester will be charged twenty five cents (\$0.25) per page for letter and legal sized black and white documents.

If 100 or more paper copies, oversize copies, color copies, tapes, electronic data, photographs, slides, or other unusual formats are requested, the requester will be responsible for the actual cost incurred by the District to make the copy itself or to use a vendor, including the cost of staff time, to search for and retrieve data, and to make, certify, compile, and transmit copies. Time spent separating public from not public data will not be charged to the requester. Staff costs will be assessed based upon established billable hourly rates.

If requested, the District will provide approximate costs before making said copies. Payment may be made by cash or check. The District may require payment in advance of providing the data to the requester.

The District may charge a fee for data that has commercial value and was developed with a significant expenditure by the District. The District may also require a license agreement limiting the use of said data.

Costs to Data Subjects

When a data subject asks for copies, their identity will be verified through the use of state-issued identifying documents.

The requester is responsible to pay the District the actual cost, including the cost of staff time, to search for and retrieve data and to make, certify, compile, and transmit copies. Staff costs will be assessed based upon established billable hourly rates. After an individual has been shown the private data and informed of its meaning, the data need not be disclosed to that individual for six months thereafter unless a dispute or action is pending or additional data on the individual has been collected or created.

Data Protection

Access to private data is restricted to individuals within the District whose work assignments reasonably require access.

The District will contract with private information technical staff to provide reasonable measures to protect classified data. Following a breach of the security of the District's data has occurred and an unauthorized person has gained access to data, the District will notify data subjects by telephone,

Section 8. CONFLICTS OF INTEREST:

The Board of Managers hereby adopts for themselves and successor managers the following guidelines in an effort to avoid real and perceived conflicts of interest and to enhance the credibility of the Watershed's actions:

1. All managers shall comply with M.S.A. §471.87. No manager shall have a personal financial interest in any sale, lease or contract entered into by the Board.
2. Disclosure. At the beginning of the discussion on any subject, all managers shall disclose any potential conflict of interest and/or direct pecuniary interest they may have. Examples of matters which should be disclosed by the managers include:
 - (a) They own land which may be assessed.
 - (b) They own land which may benefit or be damaged other than by a direct tax.
 - (c) They have close relatives who have lands as described in (a) and (b) above.
 - (d) They have close friends or business associates who have lands as described in (a) and (b) above.
 - (e) They are a public officer, such as a township officer, which has potential interest or that may be affected by said project.
3. All managers shall abstain from voting on any resolution that involves a direct pecuniary interest.
4. Each manager shall use his own judgment in other situations and when in doubt should abstain from voting.
5. To avoid the appearance of wrongdoing, it is suggested that a manager should remove himself from the Manager's chair and sit in the audience when he wishes to participate in a public discussion, particularly a public meeting on subjects where he may have a direct conflict of interest.
6. To the extent applicable, the Watershed staff is instructed to follow the above guidelines.

**Minnesota Watersheds
2025 Annual Meeting on Resolutions and Petitions
August 25, 2025
Via Zoom**

Member Meeting Materials

Enclosed are the following items:

1. Notice of Annual Meeting on Resolutions and Petitions
2. Delegate Appointment Form
3. List of Delegates Appointed for the March Special Meeting
4. Annual Meeting on Resolutions and Petitions Agenda
5. Proposed Legislative Platform Updates
6. Proposed Resolutions
7. Active Resolutions

Please note that the Delegate Appointment Forms are **REQUIRED**. For the Annual Meeting on Resolutions and Petitions to be held, **a quorum of 22 delegates MUST be present and must include at least one delegate from each of the three regions.** Please return your Delegate Appointment Forms to Jan Voit at jvoit@mnwatersheds.com at your earliest convenience.

Delegates appointed for the special meeting may serve as delegates for the Annual Meeting on Resolutions and Petitions and the Annual Business Meeting. *Email confirmation of those delegates is required from each organization.*

This packet has been distributed to administrators and managers via email. No paper copies of this packet will be sent via the U.S. Postal Service.

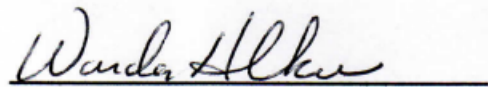
**We are looking forward to your participation in this year's
virtual Annual Meeting on Resolutions and Petitions!**

Minnesota Watersheds 2025 Annual Meeting on Resolutions and Petitions Notice

NOTICE IS HEREBY GIVEN that the 2025 Annual Meeting on Resolutions and Petitions will be held by Zoom beginning at 10:00 a.m. on Monday, August 25 for the following purposes:

1. to consider and act upon proposed Legislative Platform updates; and
2. to consider and act upon proposed Resolutions.

Sincerely,



Wanda Holker
Secretary



Annual Meeting on Resolutions and Petitions

AGENDA

Monday, August 25, 2025

10:00 a.m.

Join online: [CLICK HERE](#)

Join by phone: +1 312 626 6799

Meeting ID: 837 1967 3264

Passcode: 992222

GENERAL BUSINESS

10:00 a.m. Call to Order and Process Overview – Brad Kramer

10:05 a.m. Approval of Agenda (Action) – Brad Kramer

ACTION ITEMS

10:10 a.m. **LEGISLATIVE PLATFORM** (Action) – Brad Kramer

10:30 a.m. **RESOLUTIONS HEARING** (Action) – Don Pereira

Note: If you wish to testify “FOR” or “AGAINST”, please raise your hand. You must be recognized by the meeting host before you speak. Limit your comments to two (2) minutes. Voting on each resolution will be done by hand raising.

Resolution 1 – Supporting a Legislative Amendment to Expand the Wetland Conservation Act Exemption of Public Drainage System Repairs

Resolution 2 – Seeking Revision to MN Statute 383B.79 to Include Watershed Management Organizations

Resolution 3 – Seeking Legislative Reform to Increase MDNR and MPCA Efficiency and Define Permit Application Completeness

12:00 p.m. **ADJOURNMENT**

Minnesota Watersheds | 1005 Mainstreet | Hopkins, MN 55343 | mnwatersheds.com

For more information, contact Jan Voit, jvoit@mnwatersheds.com | 507-822-0921

Drainage Work Group (DWG) Meeting

June 18, 2025

Following the welcome and introductions, Tom Gile, Board of Water and Soil Resources (BWSR) gave an overview of the agenda. Information was provided about the following drainage-related events.

- MADI/ Auditors fall meeting – Tentatively scheduled for September 9-11 in St. Cloud

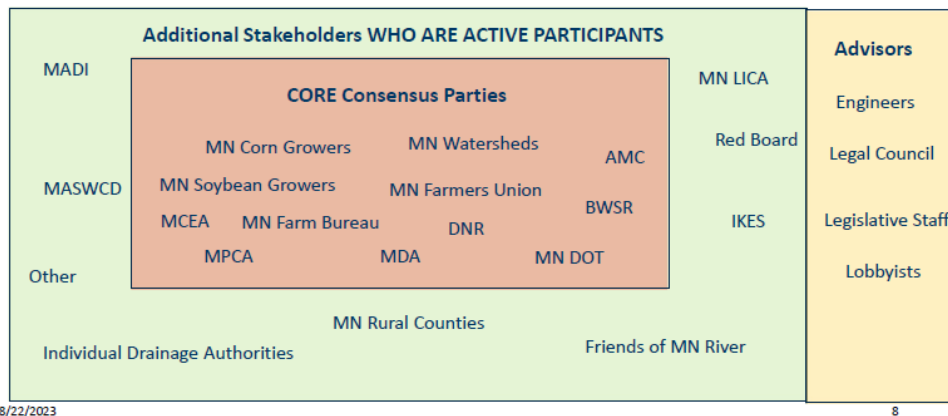
2025 DWG Schedule and Meetings

The meeting began with an overview of the agenda and a note about a new audio-visual setup in the MnDOT facility, which may affect online participants' audio quality. The 2025 meeting schedule is inconsistent due to facility booking limitations. To ensure a more predictable schedule for next year, meetings will be booked for the following year immediately after each session, aiming for the second Thursday of each month.

2025 Meeting Dates

- July 17
- August 21
- September 11 (if held)
- October 9
- November 6
- December 18
- January 8 (if needed)

The 2018 process summary was revisited. Tom emphasized that while the goal is always to achieve full consensus on recommendations, a non-consensus mechanism exists for instances where only one or two organizations dissent. This is not a simple majority vote and would not be used if there is widespread disagreement.



Feedback from the recent survey will inform process navigation, but the group will not spend the year debating its own procedures. Key member feedback included a desire for more in-depth discussion to understand differing viewpoints and find common ground, rather than ending conversations at the first sign of disagreement.

Multipurpose Drainage Management Program

The program received a new \$2 million appropriation from the Clean Water Fund for the current biennium (\$1 million available in the first year). The program remains highly successful and oversubscribed, with \$3.6 million in requests for \$1.9 million available in the last biennium, demonstrating strong need and effective fund use. The quarterly batching process is well-received for its flexibility and efficiency.

There is interest in expanding eligible practices (e.g., two-stage ditch), but additions must be carefully vetted to ensure quantifiable water quality benefits and compliance with Clean Water Fund requirements (supplementing, not supplanting, local repair obligations).

The program's success offers an opportunity to advocate for increased Clean Water Council funding. A unified message from the diverse work group stakeholders could be impactful.

Session Outcomes

- 103E.067 repeal. The statutory requirement for ditch buffer strip reporting has been successfully repealed.
- Drainage manual: The BWSR Board formally adopted the recommendation for the DWG to oversee and provide recommendations to the Minnesota Public Drainage Manual.
- DNR budget. A cut to the DNR's general fund for water was offset by an increase in water use permit fees. This will fund increased technical and compliance capacity, including area hydrologists and the drainage engineer.
- Red Lake Supreme Court Case. The court clarified that petitions for new or improved drainage systems located within a watershed district's geographic boundaries must be filed with the watershed district managers.
- FEMA Disaster Funding. FEMA is again questioning the eligibility of public drainage systems for disaster assistance, arguing that federal aid would be a duplication of funding since repairs are paid for by landowner assessments. The state (HSEM) is appealing this determination, citing a 2021 precedent where the Minnesota Attorney General's opinion affirmed the eligibility of such projects for outside funding. The outcome of the appeal is pending.
- Regional Conservation Partnership Program (RCPP) Storage Grant. The federal government has withdrawn its \$24 million award for the RCPP storage grant. The state-appropriated funds for storage projects remain available, and Bowser will determine the next steps for releasing a new RFP for those dollars.

DWG Tasks

- Drainage Manual Update. The group will prioritize updating Chapters 2 and 3 of the drainage manual, which contain outdated information regarding the Wetland Conservation Act (WCA) and federal 404/WOTUS regulations.
- Public Waters Inventory (PWI). The group will receive updates on the Public Waters Inventory process and the implementation of the guidance for public waters permits.
- WCA Rulemaking. An update on the WCA rulemaking process will be scheduled for the fall.
- Adequate Outlet. Following the development of the technical report, the group will hold a session to discuss how its recommendations are being applied and how communication has improved.
- Notice Streamlining. This topic remains stalled due to disagreement on whether to address notice procedures separately from the creation of a statewide registry. Tom will convene a small group of key stakeholders to determine if a path forward exists.
- Transfer of Authority. Discussion on clarifying the process for transferring drainage system authority will be deferred to allow for more analysis of the recent Supreme Court decision.

Next Meeting

The next meeting will be held on July 17 at 11:00 a.m. in St. Cloud.

Meeting notes by Jan Voit

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Success of buffer law depends on where you look

Ag Water Stewardship: Almost 100% of land parcels adjacent to waters are in compliance with the state's buffer law.



Warren Formo
March 12, 2025

2 Min Read



BUFFERING: Vegetative strips along waterways and bodies of water are meant to help filter out phosphorus, nitrogen and sediment. RICHARD HAMILTON SMITH/GETTY IMAGES

We're approaching the 10-year anniversary of the buffer law. According to the Minnesota Board of Water and Soil Resources (BWSR) 99.8% of land parcels adjacent to Minnesota waters are in compliance with the law. Readers will recall the controversy and adversarial posturing around this topic. Some of that anxiety continues today.

The buffer law requires perennial vegetative buffers of up to 50 feet along lakes, rivers and streams, and buffers of 16.5 feet along ditches. These buffers help filter out phosphorus, nitrogen and sediment.

The big question I hear often is: "Is water quality better as a result of the buffer law?"

My answer is: "That depends." If we are looking at a very small scale, I have no doubt that small stream reaches or lakes can be found where sediment levels have been reduced due to new buffers.

The problem with evaluating buffer effectiveness at larger scales is due to several factors that muddy the water, if you will.

For one thing, we didn't go from zero to almost 100% buffered in less than a decade. In 2017, just as the buffer law was taking effect, BWSR reported that more than 80% of tracts were in compliance. So, the potential gain from new buffers was limited simply by the fact that many buffers were already in place.

Related: [Boost in predation compensation coming to Minnesota producers](#)

Mother Nature is likely the largest obstacle to identifying positive trends in sediment concentrations at larger scales. High precipitation periods result in higher stream flows, which in turn result in more sediment movement. Adjusting our expectations to this year-to-year variability is challenging. And as you all observe, and climate trackers report, the past quarter century has been the wettest in recorded history.

Once in a while, Mother Nature throws us a real curveball beyond the simple variation in precipitation.

The Minnesota Department of Natural Resources estimates that last year's failure of the Rapidan Dam in Blue Earth County released 11.6 million cubic yards, more than a century's worth of sediment, into the Blue Earth River, just a few miles upstream from its confluence with the Minnesota River. Some of this sediment likely settled out in downstream pools or floodplain areas bordering the river, while some continued downstream.

So, the answer is "Yes, water quality is better sometimes, in some places." The challenge for state agencies is that variability at large scales makes it very difficult to identify small changes and, more importantly, assign any improvement to a given change on the landscape.

The only measure that state agencies can accurately assess and report is compliance levels. And on that scale, I would give Minnesota landowners an A-plus.

Related: [What's the best way to handle timeshare property in estate?](#)

About the Author



Politics & Policy

Too often, a losing battle: Geological forces are stacked against the Red River Valley

by **Jim Dawson**

03/30/2009



REUTERS/Eric Miller

Karen Thoreson and Clarence Sitter help arrange sandbags around a house that borders the flooding Red River in Fargo, N.D.

As residents of Fargo and other communities along the Red River have desperately stacked sandbags to fend off the rising waters, geologists, hydrologists and other scientists in the region know that their battle hasn't been just against the river, but against an unfortunate reality defined by long-melted glaciers, an ancient lake and a river that flows north.

The latest flooding in the Red River Valley is, geologically speaking, inevitable.

The valley formed during Minnesota's last glacial period, from about 14,000 years ago to 9,000 years ago, and is ranked by geologists as one of the flattest places on Earth. What is now rich farmland was for thousands of years the bottom of the vast Glacial Lake Agassiz, which at times stretched from what is now Alberta, Canada, to Browns Valley, Minn. The lake waxed and waned, depending on what the glaciers were doing, but finally

broke through a natural dam about 9,000 years ago and drained in a torrent that created massive waterfalls, including a much more imposing version of what is now St. Anthony Falls.

A flood of geological problems

The geological difficulties in the region are legion. Talking with geologists, hydrologists and other scientists about the flooding reveals a list of “circumstances” that explain why the valley has seen remarkable flooding for at least a thousand years. The development of cities and farms over the past 100 years may have made the flooding a little worse because of the destruction of wetlands that absorb excess water and serve as a buffer, but the circumstances that are causing the current flood have been in place for nearly 9,000 years.

“The Red River Valley is the bottom of a lake that drained only a few thousand years ago,” said Harvey Thorliefson, the director of the Minnesota Geological Survey. Because the river is relatively young, it hasn’t cut a deep channel, he said. Compounding the flooding problem is the fact that the river flows north into Canada, a legacy of the last ice age.



Minnesota River Basin Data Center

The total extent Lake Agassiz reached during its lifespan.

“As the thaw [from the south] progresses, more water flows north,” Thorliefson said. “So the local thaw is combined with water arriving from the south.” That flow of water can easily overwhelm the system, especially if the northern reaches of the river that haven’t thawed are clogged with ice.

Because the land is so flat, the flow in the river is slow. When it floods, there is relatively little current to carry the water away, so it just spreads out across the ancient lakebed. “It just runs everywhere, for miles and miles and miles,” Thorliefson said. It isn’t so much a flood as the creation of a new, temporary lake where the old one used to be.

“It is so flat that the system is very inefficient at getting the water out of the watershed, so the water just spreads out,” said Jim Stark, director of the U.S. Geological Survey’s Minnesota Water Science Center.

Flat land, frozen ground

And once it spreads out, inundating millions of acres of farmland, the water tends to stay there not just because the land is flat, but because the earth is frozen. The peculiarities of each winter play into the flooding — and this last winter helped set up the trouble. “The ground was wet and saturated from last fall,” Stark noted. The wet ground froze, was covered with frost, then snow, which was particularly heavy in North Dakota. When the snow began to melt, the ground was — and is — like concrete, said Jeffrey Marr, associate director of applied research at the University of Minnesota’s St. Anthony Falls Laboratory.

Marr said the “real priming of this pump came on March 10 with a large late-season snowstorm.” Snow depth in the Red River Valley ranged from 8 to 24 inches following the storm, which he described as “extreme for this time of year and [which] set up a perfect situation for broad flooding.” A week later, temperatures rose into the 50s in some parts of the basin. “The combination of a late-season snowstorm quickly followed by warm weather set up a catastrophic condition which led to major flooding,” he said.

To make matters worse, there is clay deposited during the Lake Agassiz period in the land across the entire region. The clay makes it hard for the ground to absorb water even when it isn’t frozen.



MinnPost photo by Scott Theisen

Farrell Turner, right, towed Amanda Monson, left, Ashley Jones and his son, Cody, to safety in Moorhead last Friday.

Still worse is the longer-cycle climate pattern in the Upper Midwest. “It has been very wet up here for many years,” said Stark. “Actually, since the Depression [in the 1930s].” Scientists aren’t sure why, because global climate patterns are notoriously complex and difficult to understand, but there is no indication that the region will get drier. Indeed, several of the researchers familiar with the history of Red River floods said it could get worse in years to come because of increasing precipitation in the northern region caused by global warming. That is uncertain and only speculation at this point.

Thorliefson said tree rings and core samples from the bottom of Canada’s Lake Winnipeg show that massive Red River flooding has happened about twice a century for the past 1,000 years. The 1997 flood was touted as a “500-year event,” even though there were several serious floods in the past century, with the flooding record in Fargo set in 1897.

Scientists revamping prediction models

The USGS and other scientists are moving away from 500- and 100-year designations for big floods and instead moving to a system that says, for example, that there will be a 1 percent chance of a major flood in Fargo each year. But regardless of the system used to predict floods, all of the scientists agree they are seeing more frequent events.

And there is yet one more geological problem that is playing out in the background of the flooding: Canada is literally rising.

“The weight of the glaciers depressed the surface of the Earth and since the glaciers receded, the land to the north has been rising,” Thorliefson said. The ice sheet that covered Canada was more than 2 miles thick and during the last event ran from Hudson Bay to north of the Dakotas. When it melted starting about 12,000 years ago, the land that had been under the ice quickly rose, or “rebounded,” almost 1,000 feet. In the intervening 10,000 years or so, it has risen another 1,000 feet and, according to Thorliefson, still has another 650 to 1,000 feet to go.

Why that matters is that the Red River flows downhill into Canada, and the bottom of the hill is rising. The river has already lost 50 percent of its gradient, Thorliefson said, and will lose more over the next few thousand years. It won’t be enough to make the river reverse direction and flow south, but it will slow the already-slow river even more, thus increasing the danger from floods. “It will become gradually more sluggish,” he said.

With unfortunate geology in a region with astounding amounts of melting snow, Marr said it all comes down to one basic fact: “There’s just too much water.”

This story is provided by the Inside Science News Service. Dawson is editor of the Washington D.C.-based news service, which is supported by the not-for-profit American Institute of Physics, a publisher of scientific journals. He was the science writer and editor at the Minneapolis-based Star Tribune for 13 years and a reporter there for 20 years. Contact him at jdawson@aip.org.

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24-hour nitrate network

SECTION MENU ▾

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Minnesota's 24-Hour Nitrate Network generates publicly available water quality data on nitrate levels in our surface water. With it, you can see nitrate levels in rivers and streams 24 hours a day from February to November. Operating a 24-hour network is possible because of collaboration among state and federal agencies.

The Minnesota Legislature and the [Clean Water Fund](#) provided funding for the network in 2024. The Legislature directed the MPCA to install a network of continuous nitrate sensors in areas of the state where elevated nitrate had been measured. While excess nitrate can occur anywhere in the state, southern

Minnesota has historically seen more elevated nitrate levels in surface water.



Introducing the 24-hour Nitrate Network

Speakers introduced Minnesota's new Nitrate Network, presenting the 2025-26 implementation schedule and 35 continuous monitoring locations, followed by Q & A.

Event recording

Why care about nitrate?

Nitrate is a form of nitrogen, which is essential to life. Nitrogen is found in soil, plants, water, and air. But maintaining balance is crucial. When nitrate levels are too high, they threaten the safety of our surface water, groundwater, and drinking water.

In people, excess nitrate interferes with the blood's ability to carry oxygen, and the primary pathway of concern is through drinking water. High nitrate has also been implicated in other health issues. High levels of nitrate are toxic to some insects, snails, crayfish, and trout hatchlings.

Network installation

In the first year of operation, 2025, MPCA expects to install 21 continuous nitrate sensors at monitoring stations. When complete, the network is expected

to operate and maintain 35 sensors. The sensors are placed in rivers and streams during ice-free months, which means the network runs about seven months per year.

Technology, electricity, and collaboration among state and federal agencies is needed to run the network. Each monitoring station has electricity and telemetry equipment to transmit the data about nitrate levels. New data appear on a station's web page throughout the day during the months when the network operates.



Get nitrate data

Station data are recorded and displayed throughout the day.

- [Cedar River near Austin](#) (2/28/25)
- [Zumbro River at Kellogg](#) (3/03/25)

Partners

Operating a 24-hour network is possible because of collaboration among state and federal agencies. These organizations provide vital services to support the nitrate network.

- Minnesota Department of Agriculture
- Minnesota Department of Natural Resources
- Minnesota Pollution Control Agency
- U.S. Geological Survey